



2023-2024

Colton High's Student Planner



Be Responsible, Be Respectful, Act with Integrity

Colton High School

What's Up at Colton High School

Student & Family Handbook
2023 - 2024

Pursue excellence

Respect and embrace diversity

Inspire school spirit

Develop enthusiasm for learning

Empower one another

Ask for help :

- 1) Call the National Suicide Prevention Lifeline at 1- 800-273-8255
- 2) The Crisis Text Line: Text HOME to 741741 for 24/7 confidential, free crisis counseling
- 3) Community Crisis Response Team: 909-421-9233
- 4) Call the National Domestic Violence Hotline at 1-800-799-7233
- 5) CJUSD Department of Behavioral & Mental Health : 909-580-6694





Colton High School

CJUSD BOARD OF EDUCATION

Bertha Flores

Dan Flores

Israel Fuentes

Patt Haro

Frank A. Ibarra

Berenice Sandoval

Joanne E. Thoring-Ojeda

SUPERINTENDENT

Dr. Frank Miranda

CJUSD EXECUTIVE CABINET

Brandon Dade

Assistant Superintendent
Human Resources

Gregory Fromm

Assistant Superintendent
Business Services Division

Dr. Anthony Ortiz

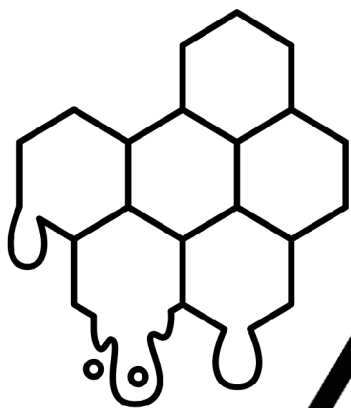
Assistant Superintendent
Student Services

Dr. Tina Petersen

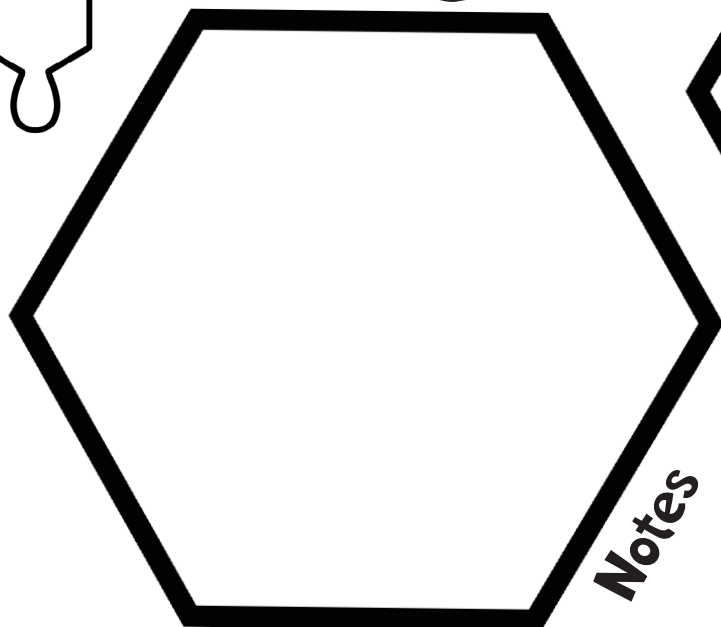
Assistant Superintendent
Educational and Student Services Division

CJUSD MISSION STATEMENT

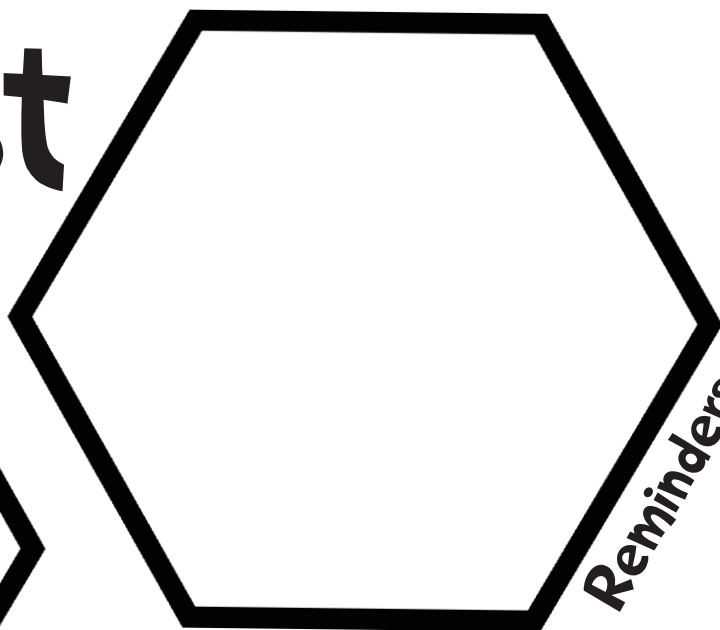
The mission of the Colton Joint Unified School District, a team of caring employees dedicated to the education of children, is to ensure each student learns the academic knowledge and skills necessary to thrive in college, or in the workforce, and be responsible, productive citizens by providing engaging, challenging, and enriching opportunities and specialized programs in a safe environment in partnership with students, families, and our diverse communities.



August



Notes



Reminders

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

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1st Day of
School

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What's up ... in August 3-4

Thursday

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Weekend Reminders :

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Notes :

What's up ... in August 7 - 11

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**Weekend
Reminders**

What's up ...

in August 14 - 18

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**Weekend
Reminders**

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What's up ... in August 21 -25

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**Weekend
Reminders**

What's up ...

in August 28-Sept. 1

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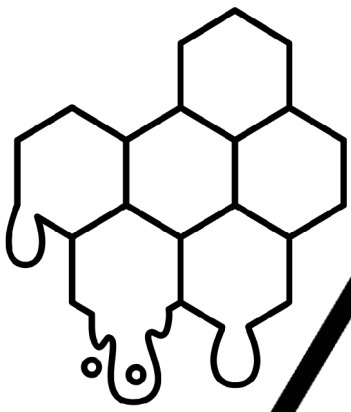
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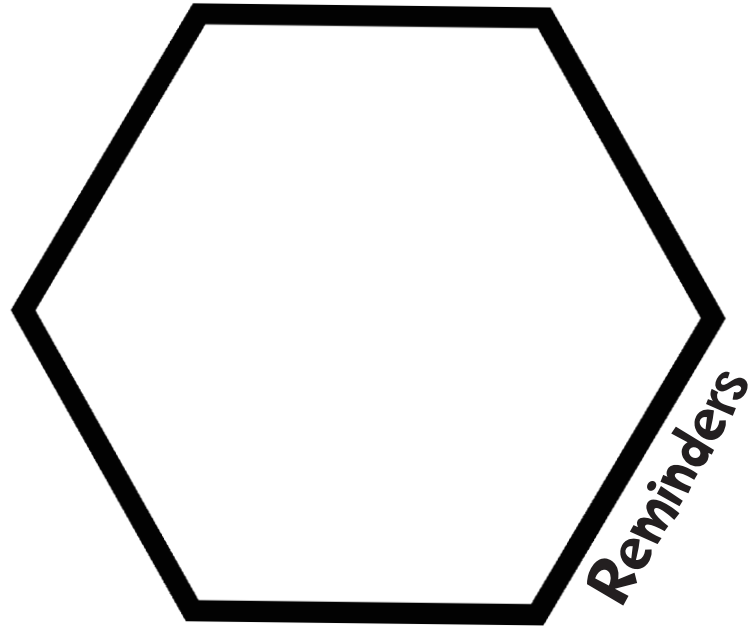
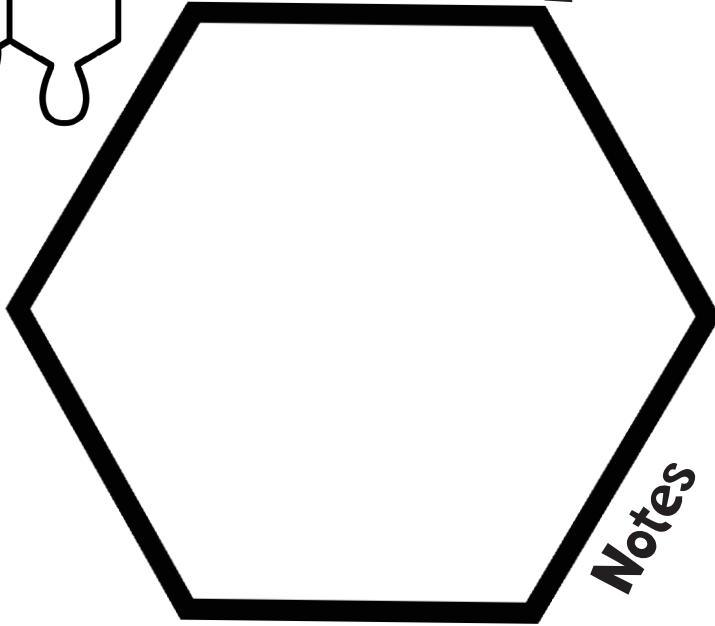
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**Weekend
Reminders**



September



Sunday

Monday

Tuesday

Wednesday

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Saturday

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Labor Day
Holiday

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What's up ...

in September 4 - 8

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**Weekend
Reminders**

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What's up ...

in September

11-15

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**Weekend
Reminders**

What's up ...

in September

18-22

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**Weekend
Reminders**

What's up ...

in September 25-29

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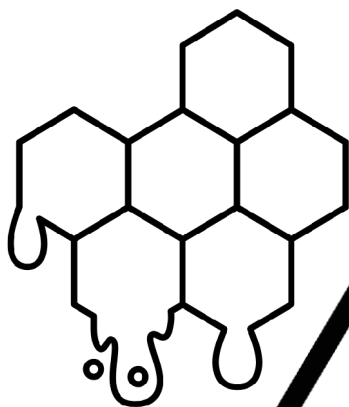
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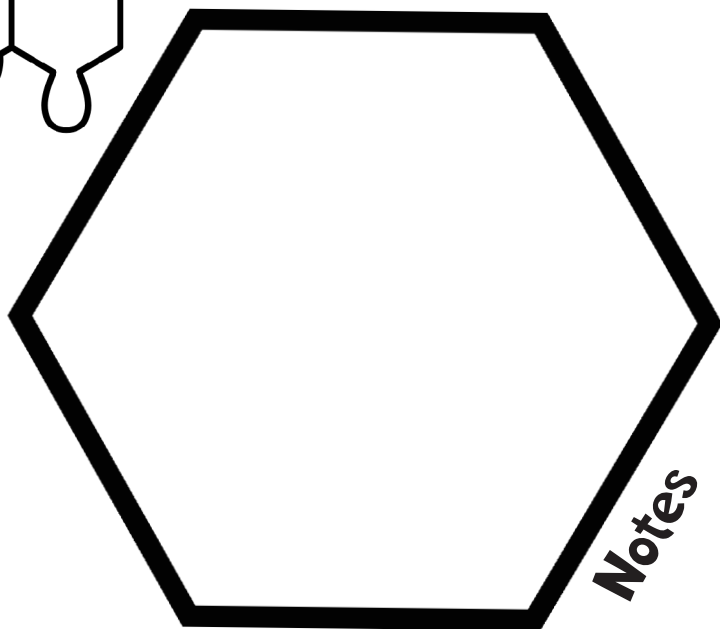
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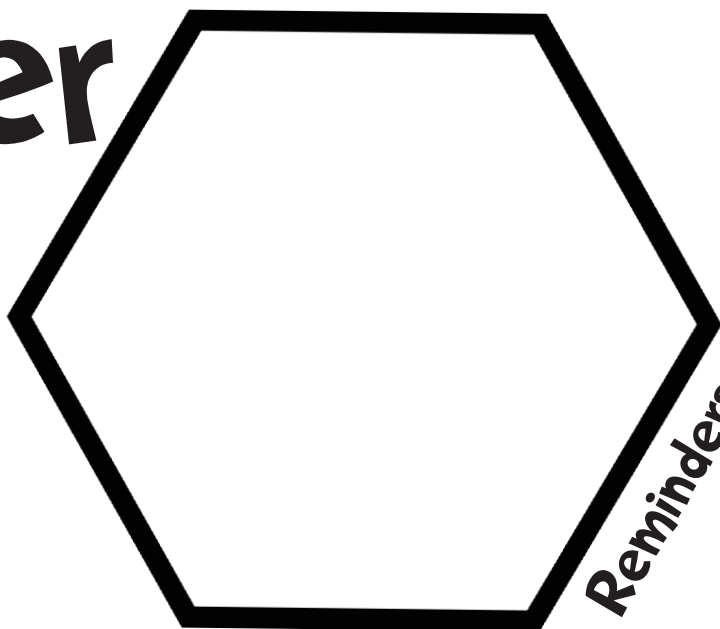
**Weekend
Reminders**



October



Notes



Reminders

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

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Q1 Ends

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Q2 Begins

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Halloween

What's up ... in October 2-6

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Weekend Reminders :

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Notes :

What's up ...

in October 9-13

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**Weekend
Reminders**

What's up ...

in October 16-20

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Weekend Reminders :

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Notes :

What's up ...

in October 23 - 27

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**Weekend
Reminders**

What's up ...

in Oct 30–Nov 3

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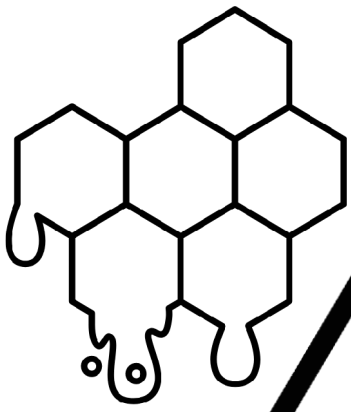
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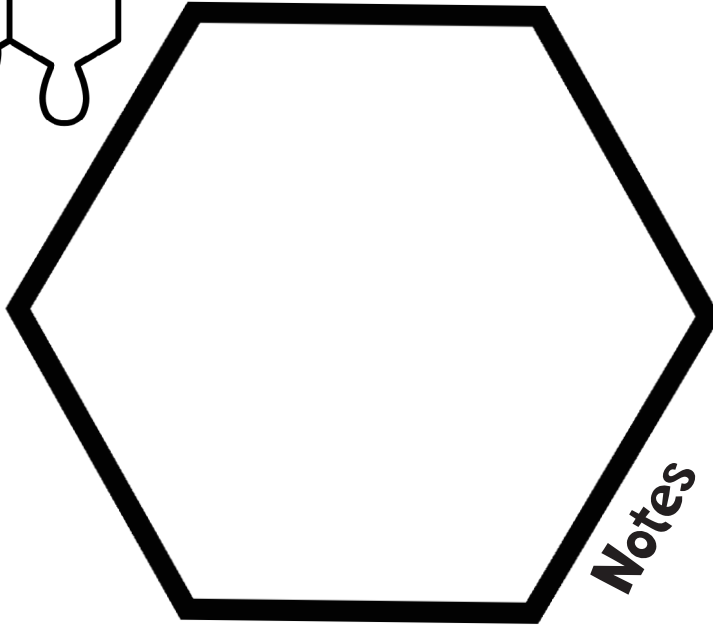
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Reminders**

Wednesday

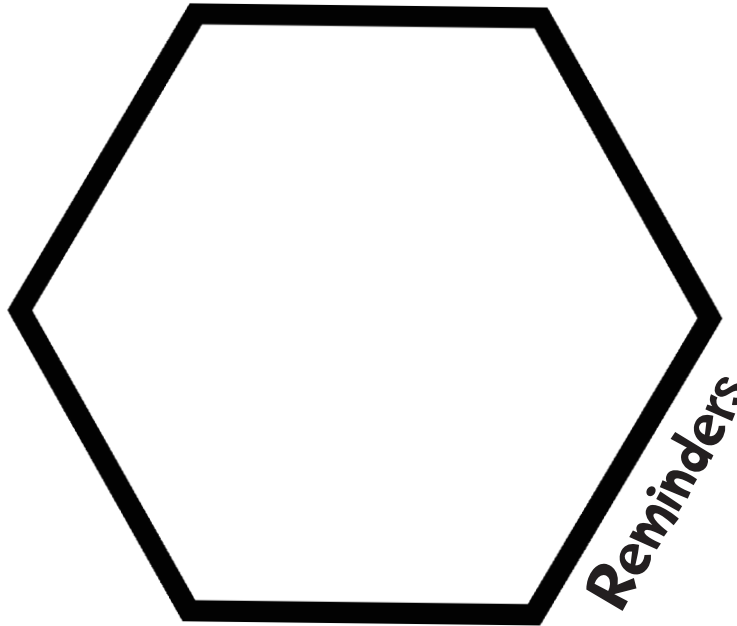
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November



Notes



Reminders

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Veteran's Day
Holiday

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Thanksgiving

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What's up ... in Nov 6 - 10

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**Weekend
Reminders**

What's up ...

in November 13-17

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**Weekend
Reminders**

Fall Break Reminders

November 20 - 24

Class 1

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Class 2

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Class 3

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Class 4

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Class 5

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Class 6

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Class 7

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What's up ...

in Nov. 27 - Dec. 1

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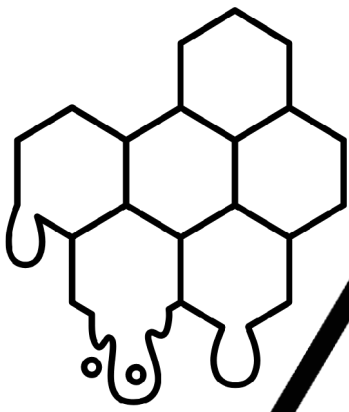
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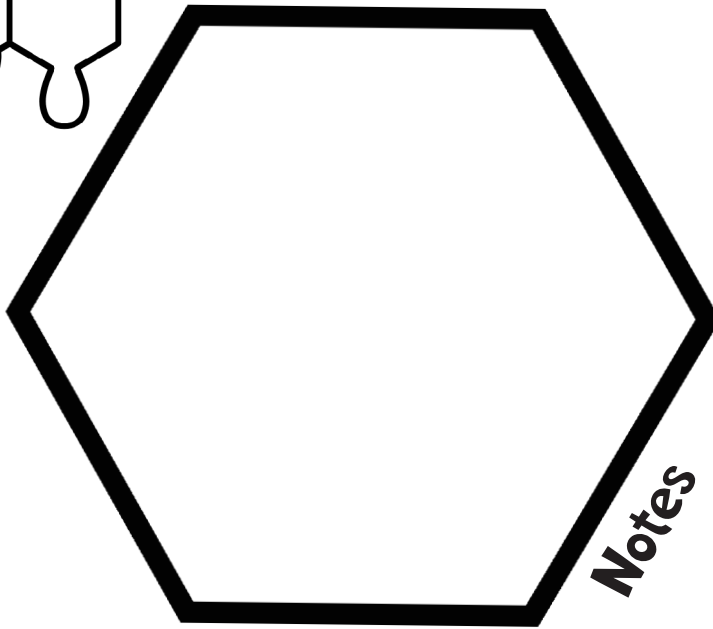
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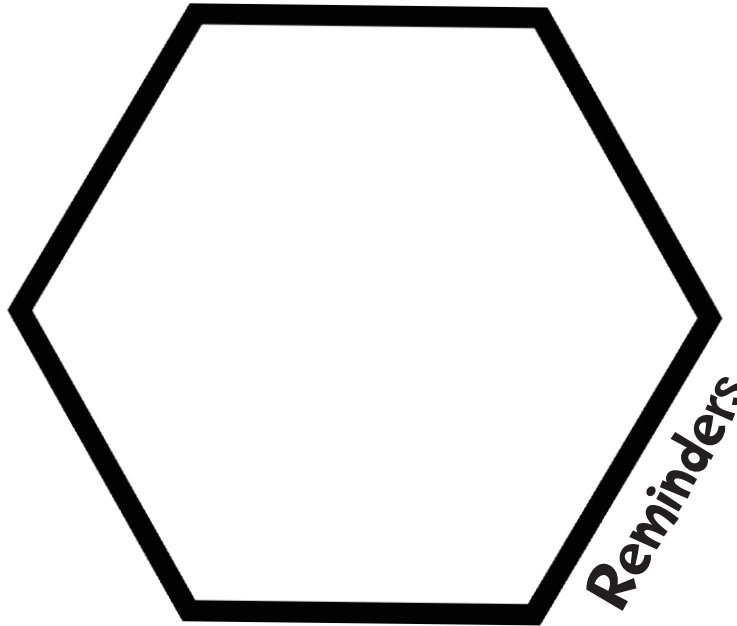
**Weekend
Reminders**



December



Notes



Reminders

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

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8

Hanukkah
Begins

9

10

11

12

Finals

13

Finals

14

Finals

15

Teacher Prep
No Students

16

17

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Christmas

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Kwanzaa

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What's up ... in December 4-8

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**Weekend
Reminders**

What's up ... in December 11-15

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Weekend Reminders :

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Winter Break Reminders

December 18 - January 8

Class 1

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Class 2

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Class 3

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Class 4

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Class 5

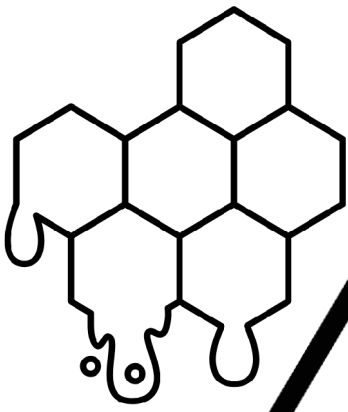
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Class 6

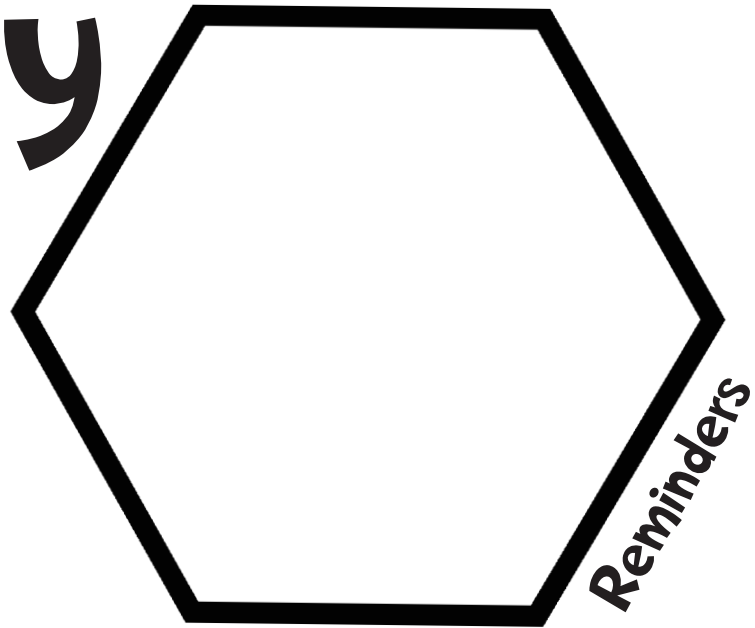
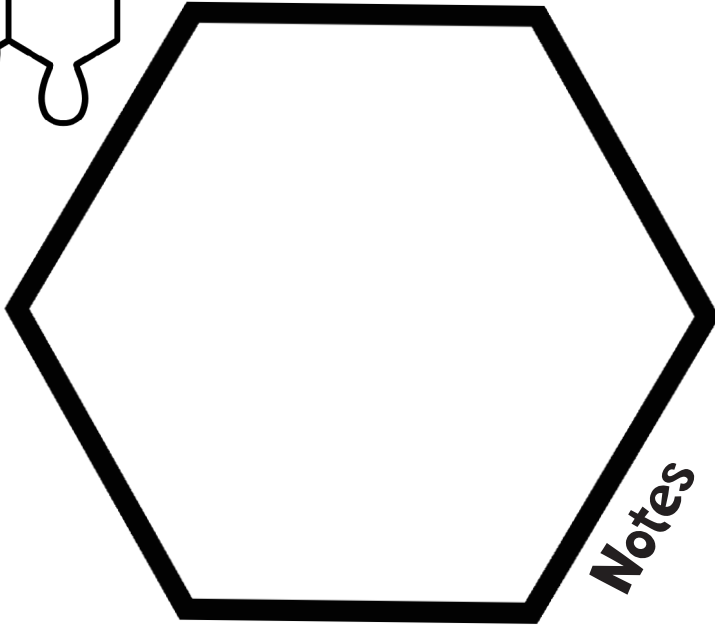
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Class 7

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January



Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

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New Year's
Day

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2nd Semester
Begins

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15

MLK, Jr.
Day

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What's up ...

in January 9 - 12

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**Weekend
Reminders**

What's up ...

in January 16 - 19

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**Weekend
Reminders**

What's up ...

in January 22-26

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**Weekend
Reminders**

What's up ...

in Jan 29-Feb 2

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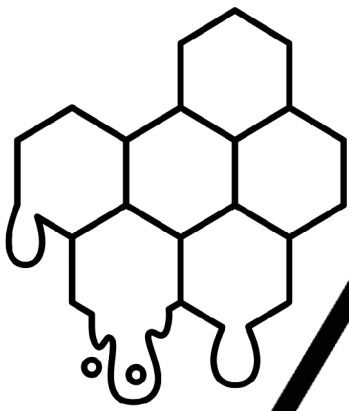
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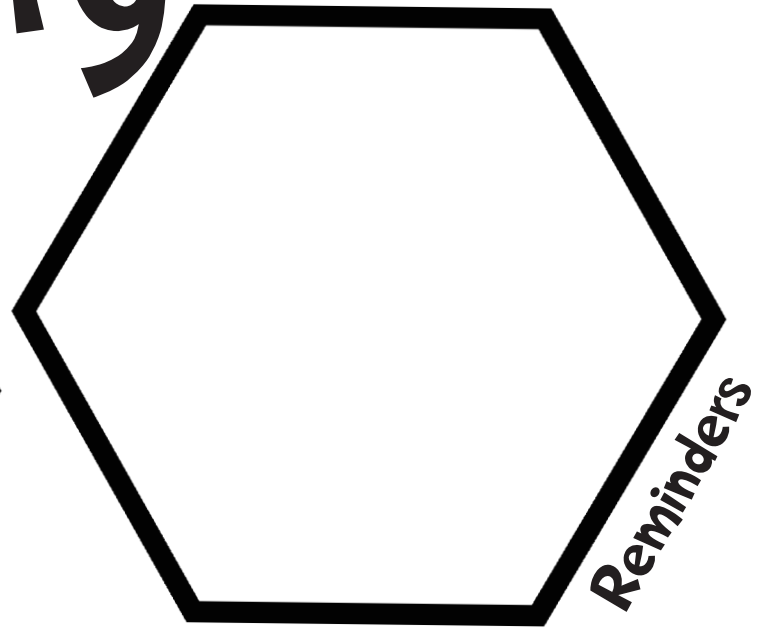
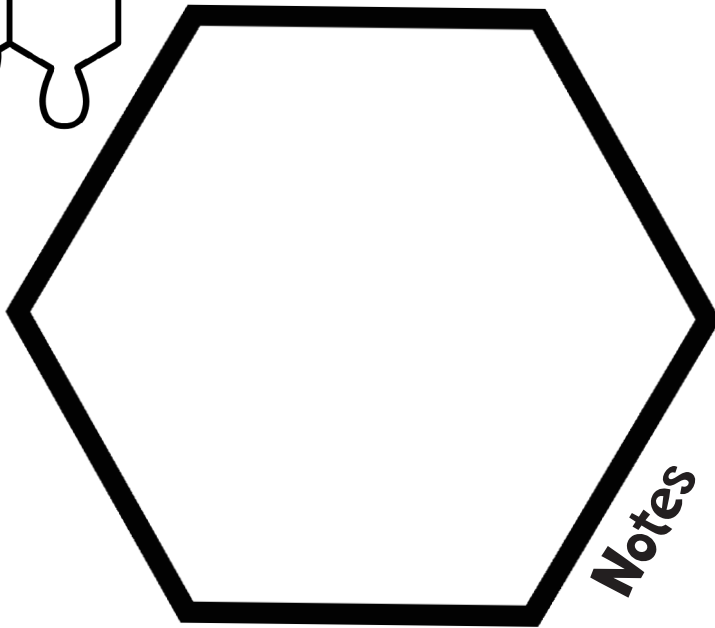
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**Weekend
Reminders**



February



Sunday

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Valentine's
Day

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16

Lincoln's
Birthday

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President's
Day

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Leap Day
2024

What's up ... in February 5-9

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**Weekend
Reminders**

What's up ...

in February 12-15

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**Weekend
Reminders**

What's up ...

in February 20-23

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**Weekend
Reminders**

What's up ... in Feb.26-Mar.1

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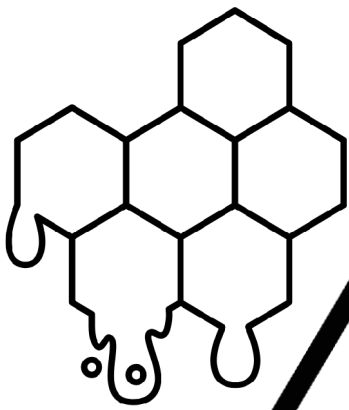
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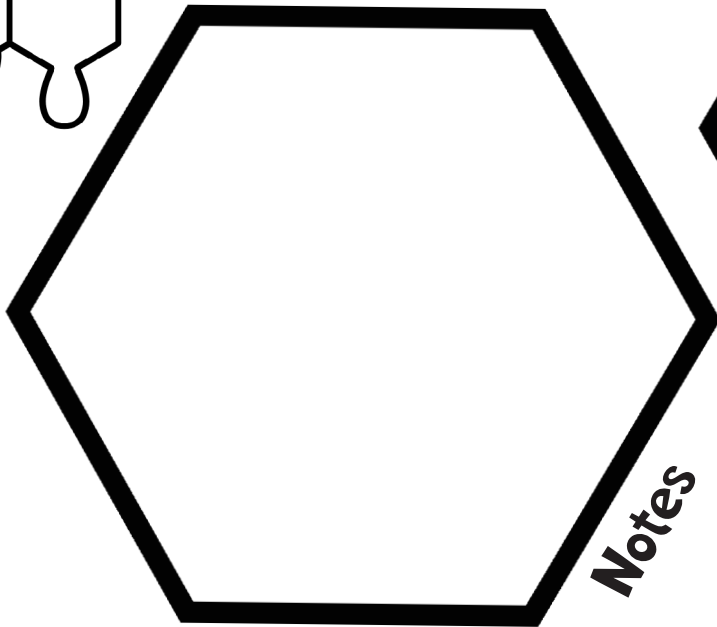
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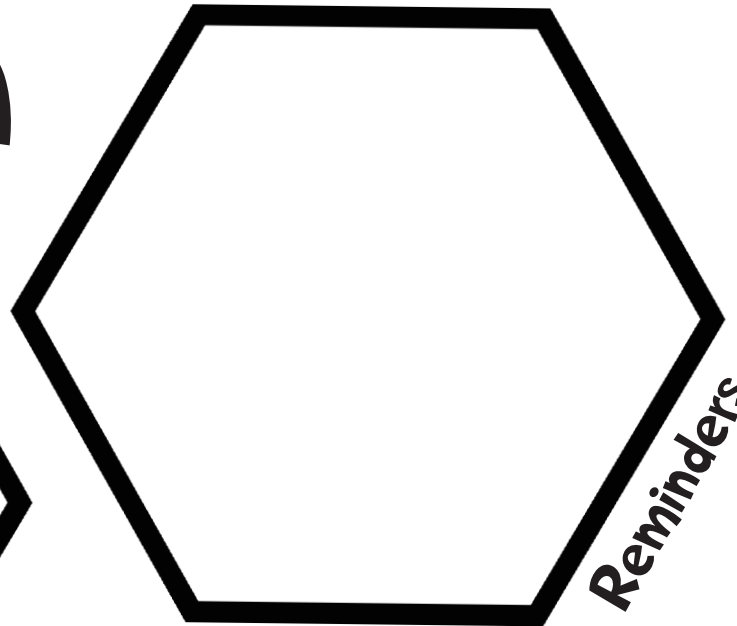
**Weekend
Reminders**



March



Notes



Reminders

Sunday

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Wednesday

Thursday

Friday

Saturday

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Q3 Ends

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Spring Break Begins

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What's up ... in March 4-8

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Weekend Reminders :

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Notes :

What's up ...

in March 11-15

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Weekend Reminders :

Notes :

Spring Break Reminders

March 18 - 30

Class 1

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Class 2

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Class 3

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Class 4

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Class 5

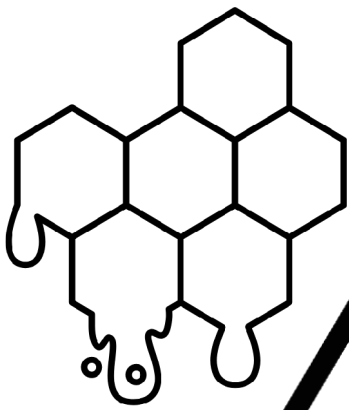
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Class 6

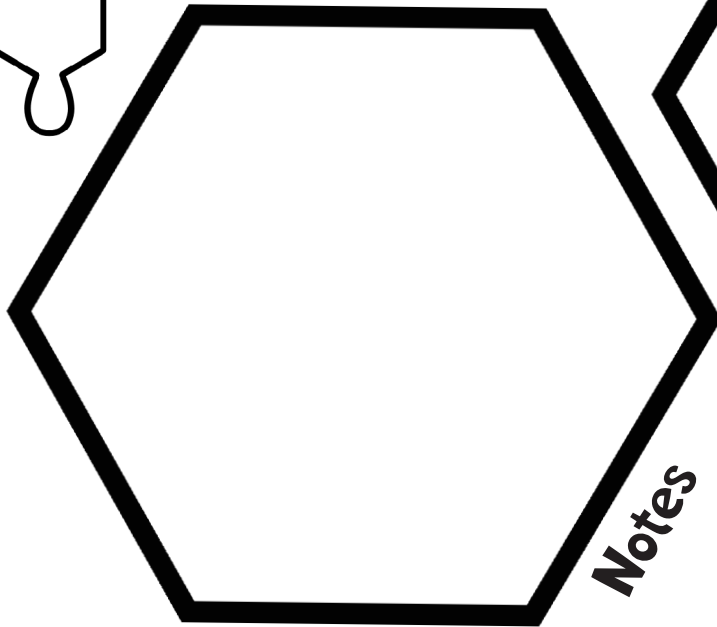
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Class 7

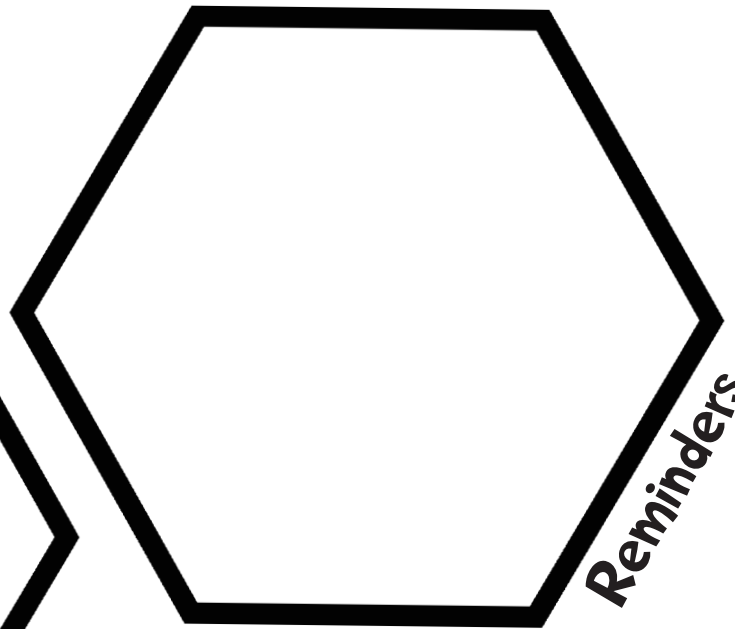
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April



Notes



Reminders

Sunday

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Tuesday

Wednesday

Thursday

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Saturday

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Q4 Begins

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What's up ...

in April 1-5

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**Weekend
Reminders**

What's up ...

in April 8-12

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**Weekend
Reminders**

What's up ...

in April 15 - 19

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**Weekend
Reminders**

What's up ...

in April 22 - 26

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**Weekend
Reminders**

What's up ...

in April 29- May 3

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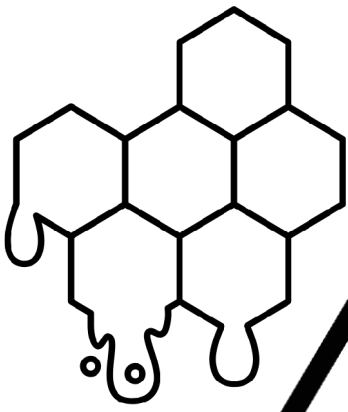
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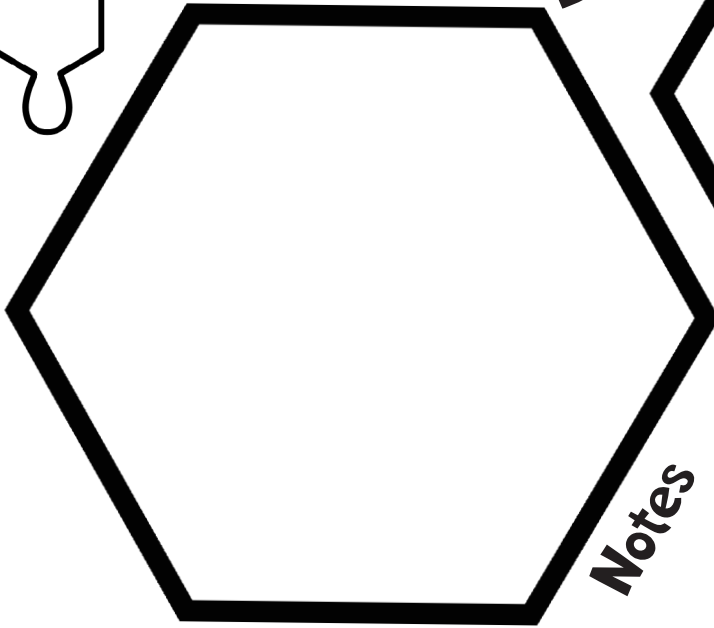
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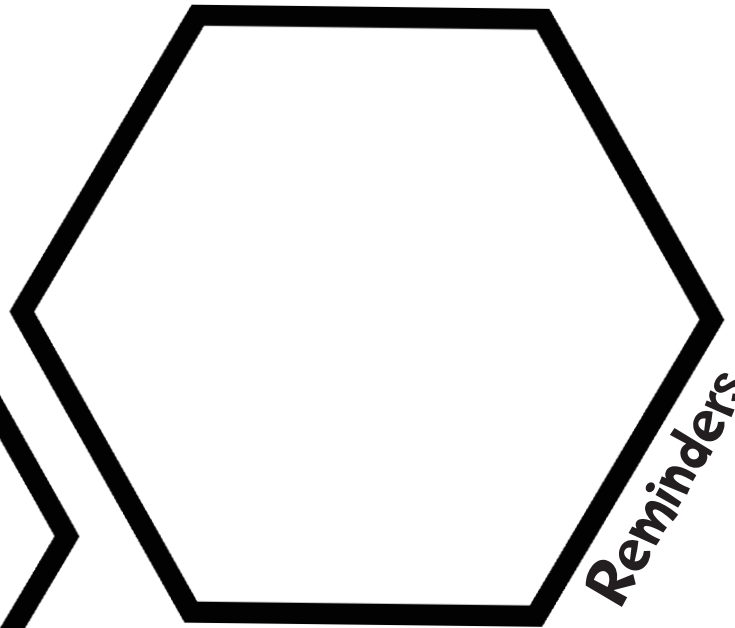
**Weekend
Reminders**



May



Notes



Reminders

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

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Teacher
Appreciation
Day

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Memorial Day

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Finals

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Finals

What's up ...

in May 6 -10

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**Weekend
Reminders**

What's up ...

in May 13 -17

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**Weekend
Reminders**

What's up ...

in May 20- 24

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**Weekend
Reminders**

What's up ...

in May 28 - June 3

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Weekend Reminders :

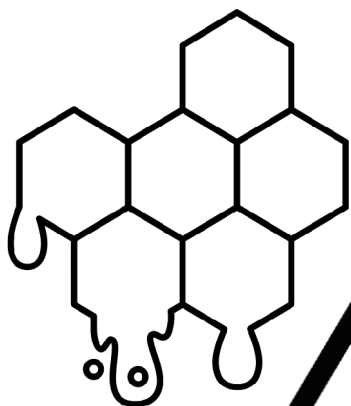
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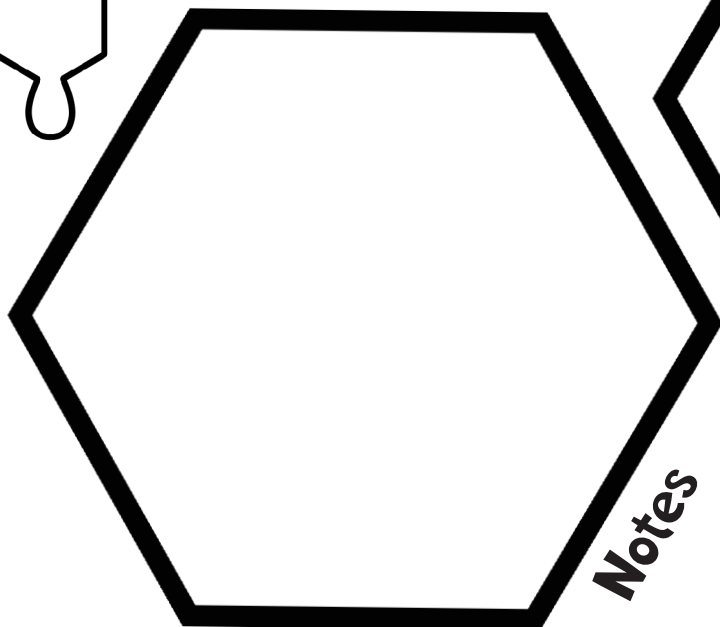
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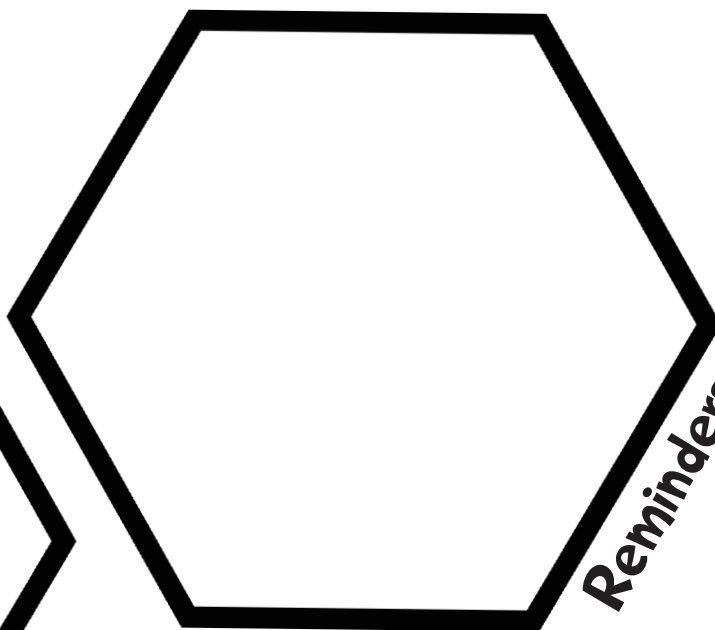
Notes :



June



Notes



Reminders

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday



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3

FINALS



4



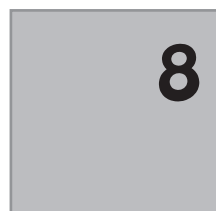
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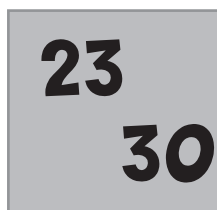
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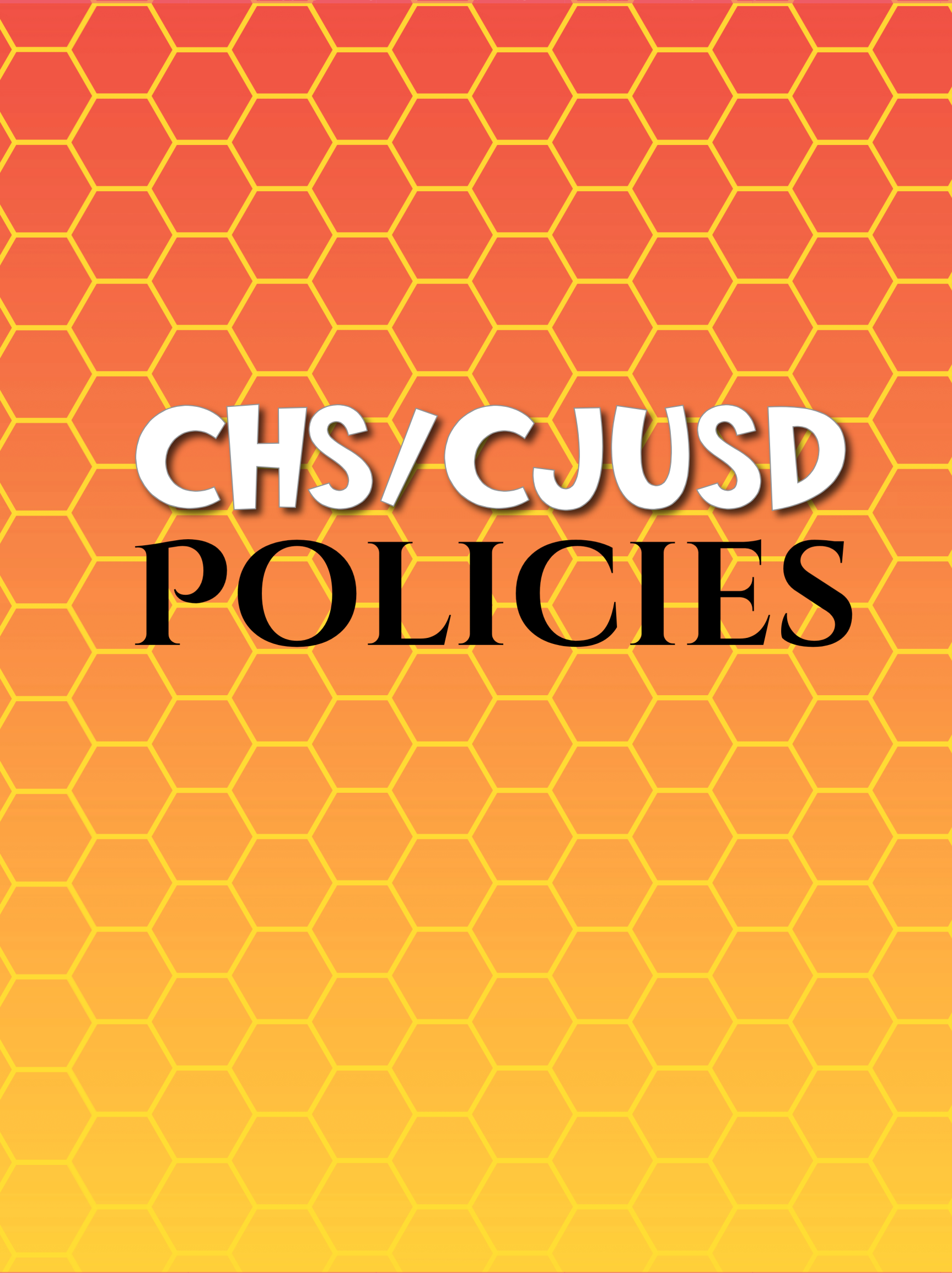


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The background of the slide is a repeating pattern of hexagons, resembling a honeycomb. The color of the pattern transitions from a reddish-orange at the top to a bright yellow at the bottom.

CHS/CJUSD **POLICIES**

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COLTON HIGH SCHOOL

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COLTON HIGH SCHOOL

PRINCIPAL'S MESSAGE

Welcome to the 2023-2024 school year at Colton High School! This school year marks the 128th year of serving our students and community; we look forward to continuing the traditions of excellence that have been established during our historic existence as Yellowjackets! We take great pride in providing the best educational experiences for our students and are excited to embark upon this new school year.

This school year will be like no other, as we all have persevered through a pandemic and have learned so much about ourselves and the world we live in. I am excited to bring our new learnings into this new school year. It is our responsibility as adults to prepare our students to succeed in our global society. As such, I expect that we all seek understanding of each other's differences. We must ensure ALL of our students have a safe and welcoming school environment to attend each day. This means that we will respect each other and the differences that make each one of us unique.

It is my expectation that our students will have a safe learning environment that will foster connectedness and compassion for each other. Acknowledgement, understanding, and celebration of the diversity of our students, staff, community, and guests will be a priority at CHS. We will continue to provide the highest quality education and services so that we can maximize our students' opportunities for post-secondary success in college and/or career. We understand that we cannot do this alone and we encourage our families and community partners to support us in providing our students with nothing short of an excellent education. I look forward to this school year and celebrating all of our students' successes and triumphs!

GO YELLOWJACKETS!

Sincerely,

John Abbott
Principal
Colton High School

COLTON HIGH SCHOOL

MISSION STATEMENT

Our mission is to establish CHS as an award-winning, exemplary, California Distinguished High School that provides a supportive, collaborative, and stimulating learning environment where staff and students achieve the highest standards of excellence by:

- Pursuing, experiencing, and creating rigorous learning opportunities
- Recognizing and embracing diversity
- Inspiring individual pride and school spirit
- Developing energetic and enthusiastic educators and learners
- Empowering one another to create positive change in the world



COLTON HIGH SCHOOL

ADMINISTRATIVE STAFF

<u>Administrative Team</u> Principal – John Abbott Assistant Principal – Jennifer Cruz Assistant Principal - Diyaira Durham Assistant Principal – Deborah Villegas	<u>Administrative Secretaries</u> Principal Secretary- Adriana Agredano Assistant Principal Secretary- Marie Anderson Assistant Principal Secretary- Linda Canas Assistant Principal Secretary-Amber Abasolo
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<u>Activities/ASB Director</u> Alexandra Buskirk	<u>Athletic Director</u> Michael Reh
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<u>Counseling Staff</u> Head Counselor – Daniel Checo Counselor - Kimberly Baylis Counselor - Myrna Cardenas Counselor -Marisol Rodriguez Counselor - Daisy Ruiz	<u>Counseling Secretaries</u> Wendy Briones Renee Villa TBD
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COLTON HIGH SCHOOL

BELL SCHEDULE

COLTON HIGH SCHOOL BELL SCHEDULE 2023-2024

DAILY			EARLY RELEASE		NWEA TESTING		
PERIOD	TARDY	ENDS	TARDY	ENDS	TARDY	ENDS	PERIOD
0	7:40 AM	8:39 AM	8:00 AM	8:39 AM	7:54 AM	8:39 AM	0
1	8:45 AM	9:44 AM	8:45 AM	9:24 AM	8:45 AM	9:30 AM	1
2	9:50 AM	10:55 AM	9:30 AM	10:30 AM	9:36 AM	11:06 AM	TESTING
3	11:01 AM	12:00 PM	10:36 AM	11:15 AM	11:06 AM	11:51 AM	2
LUNCH	12:00 PM	12:30 PM	11:15 AM	11:45 AM	11:57 AM	12:42 PM	3
4	12:36 PM	1:35 PM	11:51 AM	12:30 PM	12:42 PM	1:12 PM	LUNCH
5	1:41 PM	2:40 PM	12:36 PM	1:15 PM	1:18 PM	2:03 PM	4
6	2:46 PM	3:45 PM	1:21 PM	2:00 PM	2:09 PM	2:54 PM	5
7	3:51 PM	4:50 PM	2:06 PM	2:45 PM	3:00 PM	3:45 PM	6
					3:51 PM	4:36 PM	7



EARLY RELEASE WEDNESDAYS

August 9, 16, 23, 30	January 10, 17, 24, 31
September 6, 13, 20, 27	February 7, 14, 21, 28
October 4, 11, 18, 25	March 6, 13
November 1, 8, 15	April 3, 10, 17, 24
December 6	May 1, 8, 15, 22

FINAL EXAMS SCHEDULE

PERIOD	TARDY	ENDS
1st FINAL	8:45 AM	10:50 AM
BREAK	10:50 AM	11:04 AM
2nd FINAL	11:10 AM	1:15 PM

FINALS: DEC 12-14, MAY 29-31

COLTON HIGH SCHOOL

BUS SCHEDULE

Route #106 AM/PM

7:52 Valley & Lilac (N/E)

7:55 Spruce & Valley (Grimes School)

7:57 San Bernardino & Teakwood (N/E)

8:00 Cedar & Hawthorne (S/E)

8:05 Cactus & Bloomington Ave (S/W)

8:07 Tullock & Cactus (S/E)

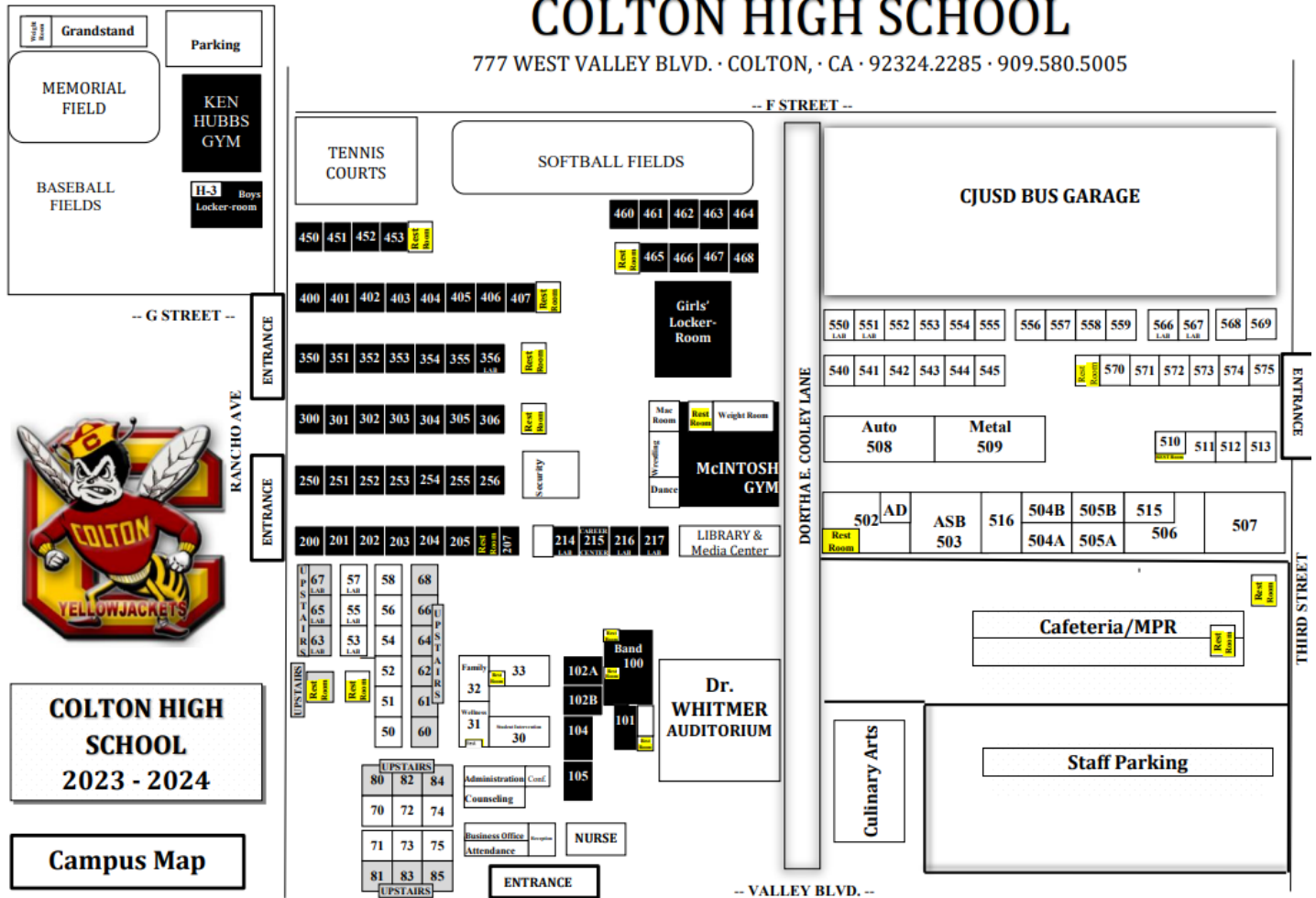
Route # PM (Late Bus)

5:00 Leave CHS (Monday thru Friday)

Grimes School

COLTON HIGH SCHOOL

CAMPUS MAP





- **Meet or exceed graduation requirements.**
- **Utilize 21st century skills to demonstrate mastery of curriculum and college and career readiness standards.**
- **Read, write, speak, and collaborate effectively in an academic setting.**
- **Prepared to enter the college or career of their choice.**
- **Take a proactive approach to their current academic pursuits and future goals**

COLTON HIGH SCHOOL

GRADUATION REQUIREMENTS

	SUBJECT	CHS GRADUATION REQUIREMENTS	CALIFORNIA STATE UNIVERSITY (CSU)*	UNIVERSITY OF CALIFORNIA (UC)*
A	HISTORY/SOCIAL SCIENCE	<u>3 Years / 30 Credits</u> World History U. S. History Principles of Dem. or Econ.	2 Years 1 Year World History 1 Year U.S History 1 Sem of Principles of Dem.	2 Years 1 Year World History 1 Year U.S History 1 Sem of Principles of Dem.
B	ENGLISH	<u>4 Years / 40 Credits</u>	4 Years English	4 Years English
C	MATHEMATICS	<u>2 Years / 20 Credits</u> Including Algebra I	3 Years Algebra I, Geometry, & Algebra II	3 Years (4 Years Recommended) Algebra I, Geometry, & Algebra II
D	SCIENCE	<u>2 Years / 20 Credits</u> 1 Year Physical Science 1 Year Biological Science	2 Years Laboratory Science Biology, Chemistry	2 Years Laboratory Science (3 Years Recommended) Biology, Chemistry, Physics
E	WORLD LANGUAGE	<u>1 Year / 10 Credits</u> 1 Year World Language, or 1 Year Visual/Performing Art or *1 Year Career Technical Ed.	2 Years of the same Language other than English	2 Years of the same Language other than English (3 Years Recommended)
F	VISUAL & PERFORMING ART		1 Year of the same UC/CSU approved Visual/Performing Art 1 Year of the same UC/CSU approved Visual/Performing Art	
	CAREER TECHNICAL ED.			
	PHYSICAL ED.	<u>2 Years / 20 Credits</u>	NONE	NONE
	COMPUTER LIT.	<u>1 Semester / 5 Credits</u>	NONE	NONE
G	ELECTIVE CREDITS	<u>75 Credits</u>	1 Year (two semesters) of a UC/CSU approved college preparatory elective	1 Year (two semesters) of a UC/CSU approved college preparatory elective
	GPA		2.0 minimum A-G GPA with qualifying SAT/ACT score	3.0 minimum A-G GPA with qualifying SAT/ACT score, based on eligibility index criteria
	EXAMS		SAT Reasoning or ACT <i>PSAT recommended in 10th and 11th</i>	SAT Reasoning or ACT plus writing. SAT Subject tests recommended. <i>PSAT recommended in 10th and 11th</i>
	TOTAL	220 CREDITS		

COLTON HIGH SCHOOL

CHECKING STUDENT PROGRESS AND PERFORMANCE

You will always be able to see how your child is doing academically by checking Q Student Connection at <https://zangle.colton.k12.ca.us/Production/studentportal>. Passwords are given to your student at the beginning of the school year and are available, in person in the Administration office.

ACADEMIC ELIGIBILITY

Student success in academics is the first priority at Colton High School. Students must have a 2.0 GPA (grade point average) and have passed at least 4 classes in the most recent grading period (semester or quarter) in order to participate in any extracurricular events. This includes, but is not limited to, athletics, student activities, elections for ASB and prom/homecoming court, after school field trips, clubs, dances, and performances, etc. *Also see the Activity and Athletic Code sections of this handbook for more details. CIF uses a 4.0 scale to determine eligibility.*

DROPPING CLASSES

Per **CJUSD Board Policy 5121**, a student who drops a course during the first six weeks of the grading period may do so without any entry on his/her permanent record card. A student who drops a course after the first six weeks of the grading period shall receive an F grade on his/her permanent record, unless otherwise decided by the principal or designee because of extenuating circumstances.

INCOMPLETE

Per **CJUSD Board Policy 5121**, an Incomplete shall be given only when a student's work is not finished because of illness or other excused absence. If not made up within six weeks, the Incomplete shall become an F.

REPEATING COURSES

Per **CJUSD Board Policy 5121**, with the approval of the principal or designee, a student may repeat a course in order to raise his/her grade. Both grades received shall be entered on the student's transcript, but the student shall receive credit only once for taking the course. The highest grade received shall be used in determining the student's overall grade point average (GPA).

ADVANCED PLACEMENT COURSES

Students who are dedicated to academics and demonstrate strong skills may enroll in Advanced Placement courses. Students who score a 3 or higher on the AP exam in the spring, are eligible to receive college credit for the course at some colleges and universities. Advanced Placement courses require commitment and hard work. There is no fee to be enrolled in an AP course. However, all AP students are expected to take the examination, and there is a fee for taking the AP examinations. This year, the district has secured funds to help pay for those fees. Please contact the administration office in August for more information.

SCHEDULE CHANGES

Schedule change requests will be accepted during the first 20 days of 1st semester and the first 10 days of 2nd semester. Students may schedule appointments to see their counselors during lunch, before and after school, or by email. Schedule changes will be made by your counselor for the following reasons:

1. **An incomplete schedule or conflict**
2. **The student has already completed the course**
3. **The student has not met the prerequisites for the course**
4. **The student is missing a graduation requirement**

COLTON HIGH SCHOOL

HONOR ROLL

Colton High School has established the following criteria for Honor Roll:

1. **3.0 weighted, non-cumulative GPA on Award Year**
2. **No Ds or Fs in current term**
3. **Only graded classes will count**
4. **Enrollment in a minimum of 20 credits of graded classes**

PRINCIPAL'S HONOR ROLL

Colton High School has established the following criteria for Honor Roll:

1. **3.5 weighted, non-cumulative GPA on Award Year**
2. **No Ds or Fs in the current term.**
3. **Only graded classes will count**
4. **Enrollment in a minimum of 20 credits of graded classes is required.**

ACADEMIC LETTERS

To qualify for the Academic Letter, a student must maintain a GPA of 3.5 or above for 3 consecutive semesters and must be enrolled in college level courses in at least four of the qualifying subjects each semester: English, Science, Math, Social Studies, Foreign Language, and Fine Arts. A student may not have Ds or Fs in any qualifying semester in any course. A five-point scale is used to calculate the GPA for honors courses. This letter shall be worn on any approved style of jacket or sweater. For successive semesters of qualification, the student is awarded a bar. All academic letters shall be approved by the Principal or site designee.

COMMUNITY SERVICE LETTER

To qualify for the Community Service Letter, a student must maintain a GPA of 2.0 and complete 250 hours of service by a recognized nonprofit or other site approved organization and the hours must be completed while enrolled in a high school in the Colton Joint Unified School District. Students that complete service hours above 250 will be awarded a service bar or symbol for each additional 50 hours earned. Students must first meet with an administrator to draft a community service plan and then submit service hours each semester to verify completion. The site Principal or set designee shall have the final approval of all hours. Students who complete the 250 hours and additional hours will be awarded their letters at the school's Academic Awards Ceremony. All service hours shall be non-paid hours. This letter shall be worn on any approved style of jacket or sweater. Students will submit an application to a site designee to notify the school or supervisor of their intent and where service hours will be completed. Service hours completed through a service organization on campus during non-school hours are acceptable. Students must maintain good citizenship while obtaining the Service Letter.

DISTRICT ACADEMIC AWARD PROGRAM

To be eligible for the District's Academic Award Program, seniors must have completed classes that: Have made them eligible to enter the University of California system as freshmen, called "A-G" requirements (**see College Admission Requirements**) and have no Ds or Fs on their transcript. The Academic Award Program for high schools consists of three levels of recognition, including:

1. **Students who earn a 3.0-3.4 GPA in the "A-G" requirements will earn "Students of Academic Recognition."**
2. **Students who earn a 3.5-3.9 GPA in the "A-G" requirements will earn "Scholars of Achievement".**
3. **Students who earn a 4.0 GPA or higher in the "A-G" requirements will graduate as "Scholars of Distinction."**

SEAL OF BI-LITERACY (BP 5126.1)(EC 51460-51464)

The Board of Education wishes to publicly recognize students who have developed linguistic proficiency and cultural literacy in one or more world languages in addition to English in order to ensure broader intercultural understanding and career opportunities. To recognize and encourage the achievements of students in world languages, the district shall present a Seal of Biliteracy as an endorsement on a student's diploma to each student who demonstrates proficiency in listening,

COLTON HIGH SCHOOL

reading, speaking and writing in one or more languages in addition to English. During commencement ceremonies, students earning this honor shall wear a medallion depicting their exemplary accomplishments in biliteracy. In addition, the recognition will be noted on the students' transcripts.

The Superintendent or designee shall award the Seal of Biliteracy to qualified students who:

- 1. Submit an application for this recognition**
- 2. Meet all district and state criteria for receiving a high school diploma**
- 3. Earn a minimum grade point average of 2.00, when considering all coursework**
- 4. Demonstrate proficiency in one or more languages other than English, by fulfilling at least one of the following requirements:**
 - a. Receive a passing score of 3 or higher on the Advanced Placement or International Baccalaureate examination for a foreign language.**
 - b. Successful completion of a four-year course of study in the same foreign language, attaining an overall grade point average of 3.00 or above in those courses.**
 - c. Pass a foreign government approved language examination and receive a certificate of competency for that language from the authorizing governmental agency.**
 - d. Complete the district approved Dual Language Immersion Program receiving a grade of 3.00 or above in the Dual Language Immersion Program coursework.**

The State Seal of Biliteracy is a recognition by the State Superintendent of Public Instruction for graduating high school students who have attained a high level of proficiency in speaking, reading, and writing in one or more languages in addition to English. The State Seal of Biliteracy is marked by a gold seal affixed to the diploma or transcript.

Requirements:

- 1. English proficiency, demonstrated by:**
 - a. Completing all English language arts (ELA) graduation requirements with a 2.0 GPA or above.**
 - b. Passing the ELA California Assessment of Student Performance and Progress (CAASPP) at the "standard met" level or above.**
 - c. If the student is currently designated as an English learner, the student must also demonstrate English proficiency on the English Language Proficiency Assessments for California (ELPAC) and meet all other requirements.**
- 2. Second-language proficiency, demonstrated by:**
 - a. Passing an Advanced Placement (AP) exam with a three or above.**
 - b. Passing an International Baccalaureate (IB) exam with a four or above.**
 - c. Passing an SAT II foreign language exam with a 600 or above. Or passing a locally approved assessment that meets the rigor of an AP exam and tests all modalities of communication in the language.**
 - d. Completing a four-year high school course of study in the language with a 3.0 GPA or above and demonstrating oral proficiency in the language.**

There has been a revision in the law (**EC Section 51461**) regarding the State Seal of Biliteracy (SSB). In addition to the previous criteria set by the state, the candidate must now also demonstrate oral proficiency in a language other than English. In order to meet this new criteria, CJUSD/LSS has adapted a rubric and developed a set of questions for the teacher to use in determining oral proficiency via a brief interview with the student. The teacher will conduct the interview in the immersion language and record it on the provided rubric. This "interview" may occur during class time

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and should only take 10-15 minutes per student. One rubric must be filled out per student and the completed copy must be returned to LSS no later than the stated deadline.

The seal shall be affixed to the diploma in recognition of the student's accomplishments in linguistic proficiency and cultural literacy in one or more languages other than English. The student will be awarded a medallion to be worn during the graduation ceremony and the recognition of achievement will be noted on the student's transcripts.

NATIONAL HONOR SOCIETY (NHS)

Students apply to the National Honor Society on the basis of the following criteria: Scholarship, Leadership, Service, and Citizenship. The council will select, for membership, those students in grades 10, 11, and 12 who best exemplify these qualities. Students must maintain a 3.0 GPA in order to maintain membership. *Please see the club advisor for additional information.*

HONOR GUARD

The top twenty students in the eleventh grade class will be recognized as the honor guard. At the completion of the first semester in the eleventh grade year, students will be selected based on their overall academic grade point average. The students must have worked toward achieving the A-G requirements for the UC/CSU university systems. These students will wear special robes and will precede the graduating senior class during their ceremony.

VALEDICTORIAN AND SALUTATORIAN

Criteria for Determination of Valedictorian and Salutatorian per **CJUSD Board Policy 5127**: The valedictorian and salutatorian awards are defined as "top scholar awards". The valedictorian is the scholar with the highest total grade point average as calculated for college entrance in the graduating class at the end of the eighth semester of high school. The salutatorian would be the second highest scholar. The ranking for these awards will be computed in the following way:

1. The student must have completed classes that would:
 - a. have made him/her eligible to enter the University of California system as a freshman or
 - b. have made him/her eligible for life membership in the California Scholarship Federation; however, the student cannot be compelled to join that organization.
2. All classes that receive grades will be included in the calculation of total grade point average with the exception of physical education. If more than one student has the exact academic weighted grade point average, dual honors will be awarded.
3. Calculation of grade point average will be calculated on a weighted scale in accordance with **CJUSD Board Policy 5121**.

SPEAKERS AT GRADUATION

Pursuant to **Board Policy 5127**, both the valedictorian(s) and salutatorian(s) will be offered the opportunity to be the major speaker(s) at their graduation ceremony.

CONDUCT AT GRADUATION

Per **Board Policy 5127**, any student participating in a graduation ceremony shall comply with district policies and regulations pertaining to student conduct. The Superintendent or designee may require graduating students to wear ceremonial attire, such as cap and gown, at the ceremony. However, any graduating student who has completed basic training and is an active member of any branch of the United States Armed Forces may, at his/her option, wear his/her military dress uniform at the ceremony (**Education Code 35183.3**).

REPORT CARD / PROGRESS REPORT DATES

Progress reports are issued in alternate months beginning in September. Quarterly grades are given in alternate months starting in October. Semester grades at the end of each semester in December and June.

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TRANSCRIPTS

A transcript is an official record of all credits earned toward high school graduation. A parent/guardian may request a transcript at any time in writing. Students may request transcripts if they have completed Grade 10 or are 16 years old. If a student believes that there is an error on the transcript, the student will explain in writing what he/she believes the error to be. That information will be given to the counselor so that they may consult with necessary staff for a response.

The following charges will apply when requesting transcripts from the records office:

- The first three requests are free (one business day processing).
- Subsequent requests are \$1.00 per transcript (\$1.50 per transcript if requesting us to mail them).
- Transcripts needed immediately will be \$2.00 per transcript.

Transcripts can be ordered online (cost is different) and sent to universities via Parchment.com.

TEXTBOOK CHECK OUT AND RETURN

Colton High School has a central location in the library where all students check out textbooks. Students will be able to obtain their books during orientation and registration when they visit the library. Students will need their bar coded student identification card and schedule to have access to textbooks which they can take home for their core classes. All textbooks are bar coded; therefore, you must return the books that were checked out to you. Please note the scan ID number of the book that is checked out to you because this is the book/number you will be responsible for.



- **Show empathy for others.**
- **Interact ethically and responsibly towards oneself and others in all settings**
- **Act ethically and take personal responsibility for actions**

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DISCIPLINE

It is the responsibility of every student to know and follow school expectations. By doing so, you will be a productive and successful member of the CHS school community. All students should be self-directed learners who demonstrate concern and respect for others. Students who make poor decisions will be held accountable for their actions. California State law says that a student may be disciplined, suspended, or recommended for expulsion based on “reasonable cause.”

The ultimate purpose of discipline in school is corrective, not punitive. It is our goal to teach expected positive behaviors (PBIS) in as many different situations on campus thus promoting a positive school culture. Consequences may include, but are not limited to:

1. **Verbal Warning**
2. **Detention – After school**
 - a. A 24-hour notice must be given. However, a student may choose to serve the detention on the same day it is assigned.
 - b. An unserved detention will be rescheduled and doubled. A no show of a rescheduled detention will result in a referral to the AP Office.
3. **Parent Phone Call**
4. **Counselor Intervention**
5. **Class Suspension**
 - a. **EC 48910(a)** provides for a teacher to suspend a student for up to two days (one class per day) for any infraction of **EC 48900**.
 - b. Teacher will:
 - i. Notify the parent of the suspension
 - ii. Notify the student’s administrator via the referral form
 - iii. Arrange a parent conference.
 - iv. Provide classwork during the class suspension.
 - c. An administrator will place the student in On-Campus Suspension (OCS).

POSSIBLE DISCIPLINE INTERVENTIONS

- **Counseling/Warning:** Students are counseled and the inappropriate conduct is discussed and alternative behavior is practiced.
- **Referral to counselor:** Student is sent to counseling to address the underlying issue(s).
- **Phone call home:** Parents are contacted regarding the conduct.
- **Parent Meeting with Teacher, Counselor, Administrator or Parent Invitation:** At CHS we strongly believe in an active problem solving partnership with our parents. At times, we find that we can achieve this most effectively when a parent meets with the student’s teacher, counselor, or an administrator. It is sometimes requested that the parent attend school with the student for one or more periods.
- **Campus Beautification/Detention:** When a detention is assigned for disruption or defiance of school rules, students/parents will be given a 24-hour notice of the date that the detention will be served. Failure to serve the re-scheduled detentions will result in no credit for serving the detention and may also include a one-day suspension for defiance. These detentions will be served after school from 3:45 p.m. to 4:45 p.m. Parents/guardians are responsible to provide transportation for their student.
- **In-House Suspension:** Students are placed in an alternate room for a class period or a full day.
- **Out of School Suspension:** Students may be suspended for 1-5 school days, depending on the offense. During that time, they may not be on any school campus. County law prohibits suspended students from public areas during school hours. Students will be permitted to return to school after the suspension period and after an administrative conference is held with your parent/guardian.
- **CJUSD Behavior Contract:** Students may be placed on a behavior contract with conditions. Violation of the behavior contract will result in a recommendation for a Due Process Meeting at the Student Services Office. The Due Process

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Meeting may result in a change in placement (Student may be administratively placed at a different school site) or a recommendation for expulsion from the District.

- **Expulsion:** Expulsion is the most severe avenue of discipline. Students referred for an expulsion hearing will have their grades, attendance, and behavior reviewed by a district panel that may decide to remove the student from all schools in the district.
- **Citations:** Colton School Resource Officers (SROs) are authorized to write citations for students who violate CA Penal Code. The student and their guardian(s) must appear in court if they are issued a citation.

CALIFORNIA EDUCATION CODE 48900

A pupil may be suspended from school or recommended for expulsion for committing an act as defined below:

- A. (1) Caused, attempted to cause, or threatened to cause physical injury to another person
(2) Willfully used force or violence upon the person of another, except in self-defense.
- B. Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object.
- C. Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in **Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code**, an alcoholic beverage, or an intoxicant of any kind.
- D. Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in **Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code**, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- E. Committed or attempted to commit robbery or extortion.
- F. Caused or attempted to cause damage to school property or private property.
- G. Stolen or attempted to steal school property or private property.
- H. Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel.
- I. Committed an obscene act or engaged in habitual profanity or vulgarity.
- J. Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in **Section 11014.5 of the Health and Safety Code**.
- K. Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
- L. Knowingly received stolen school property or private property.
- M. Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- N. Committed or attempted to commit a sexual assault as defined in **Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code** or committed a sexual battery as defined in **Section 243.4 of the Penal Code**.
- O. Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- P. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- Q. Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or pre-initiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil.
- R. Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings:
 - 1. "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in **Section 48900.2, 48900.3, or 48900.4**, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:

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- a. Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
 - b. Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
 - c. Causing a reasonable pupil to experience substantial interference with his or her academic performance.
 - d. Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.
- 2. **"Electronic act"** means the transmission of a communication, including, but not limited to, a message, text, sound, or image, or a post on a social network Internet Web site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer, or pager.
- 3. **"Reasonable pupil"** means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.
- S. A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:
 - 1. While on school grounds.
 - 2. While going to or coming from school.
 - 3. During the lunch period whether on or off campus.
 - 4. During, or while going to or coming from, a school-sponsored activity.
- T. A pupil who aids or abets, as defined in **Section 31 of the Penal Code**, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to **Subdivision (a)**.

In addition to the reasons specified in **Section 48900**, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed:

48900.2: Sexual Harassment

For the purposes of this chapter, the conduct described in **Section 212.5** must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive educational environment.

48900.3: Hate Violence

Caused, attempted to cause, threatened to cause, or participated in an act of, hate violence, as defined in **Subdivision (e) of Section 233**.

48900.4: Harassment, Threats, or Intimidation

The pupil has intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile educational environment.

48900.5: Required Other Means of Correction

Suspension shall be imposed only when other means of correction fail to bring about proper conduct. However, a pupil, including an individual with exceptional needs, as defined in **Section 56026**, may be suspended for any of the reasons enumerated in **Section 48900** upon a first offense, if the principal or superintendent of schools

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determines that the pupil violated **subdivision (a), (b), (c), (d), or (e) of Section 48900** or that the pupil's presence causes a danger to persons or property or threatens to disrupt the instructional process.

48900.7: Terroristic Threats

- (a) Terroristic threats against school officials or school property, or both.
- (b) For the purposes of this section, "**terroristic threat**" shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his or her own safety or for his or her immediate family's safety, or for the protection of school district property, or the personal property of the person threatened or his or her immediate family.

48915: Mandatory Recommendations, Permissive Expulsions

- (A) The principal or the superintendent of schools shall recommend the expulsion of a pupil for any of the following acts committed at school or at a school activity off school grounds, unless the principal or superintendent finds that expulsion is inappropriate, due to the particular circumstance
 - 1a. Causing serious physical injury to another person, except in self-defense.
 - 1b. Possession of any knife or other dangerous object of no reasonable use to the pupil.
 - 1c. Unlawful possession of any controlled substance listed in **Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code**, except for the first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis.
 - 1d. Robbery or extortion.
 - 1e. Assault or battery, as defined in **Sections 240 and 242 of the Penal Code**, upon any school employee
- (C) The principal or superintendent of schools shall immediately suspend, pursuant to **Section 48911**, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds:
 - 1. Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district.
 - 2. Brandishing a knife at another person.
 - 3. Unlawfully selling a controlled substance listed in **Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code**.
 - 4. Committing or attempting to commit a sexual assault as defined in **subdivision (n) of Section 48900** or committing a sexual battery as defined in **subdivision (n) of Section 48900**.
 - 5. Possession of an explosive (ex. M-80 explosive).

CELL PHONES/ELECTRONIC SIGNALING DEVICES/COMPUTERS

In accordance with **CJUSD Board Policy 5131**, such devices shall be turned off in class, except when being used for a valid instructional or other school-related purpose as determined by the teacher or other district employee, and at any other time directed by a district employee. Any device with camera, video, or voice recording function shall not be used in any manner which infringes on the privacy rights of any other person. A violation of this policy may result in the confiscation of a student's mobile communication device by a school official or other staff.

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In accordance with **CJUSD Board Policy 5145.12: Search and Seizure**, a school official may search a student's mobile communication device, including, but not limited to, reviewing messages or viewing pictures.

Students shall not use mobile communications devices, even in a hands-free mode, while driving on school grounds or while driving to or from a school related activity. A student who violates this policy may be prohibited from possessing a mobile communications device at school or school related events and/or may be subject to further discipline in accordance with Board Policy and Administrative Regulation.

It is the responsibility of the student to ensure that his/her mobile communications device is turned off and secured at all times. In the case of lost, stolen, or damaged mobile communications device, the school and district shall not be deemed responsible for its replacement, including any associated costs.

CELL PHONE USE IN THE ADMINISTRATION OFFICE

Students who are summoned or sent to the office for discipline issues are to turn their cell phones off and check them in with the administrative support staff for the duration of their time in the office. This procedure allows administration to conduct investigations with integrity and provide students with time to reflect on the incidents which resulted in them being in the office. Students will be allowed to complete homework or read during their time in the office.

ELECTRONIC DEVICE CONFISCATION PROCEDURES

If a disruption occurs or a student uses any mobile communications device for improper activities, a school employee shall direct the student to turn off the device and/or shall confiscate it. If the school employee finds it necessary to confiscate the device, he/she shall return it at the end of the class period or school day. **Parents may pick up confiscated phones in the Assistant Principal's office.**

ADMINISTRATIVE CONSEQUENCES:

First Offense

1. Confiscation (Student pick-up after the last period dismissal).
2. Parent notification.
3. Violations 48901.5 and 48900(k) documented in student's disciplinary record.

Second/Third Offense

1. Confiscation (Parent or Guardian pick-up **ONLY**).
2. Parent Conference
3. Campus Beautification
4. Violations 48901.5 and 48900(k) documented in student's disciplinary record.

Fourth Offense

1. Confiscation (Parent or Guardian pick-up **ONLY**).
2. Parent Conference
3. Violations 48901.5 and 48900(k) documented in student's disciplinary record.
4. Community Service Assigned

Note: On the fifth violation students will be suspended and placed on a site behavior contract.

DRESS AND GROOMING

The purpose of the student dress and grooming regulations is to establish a positive academic environment and safe school culture. **A student may not remain at school or at school activities dressed in a manner which (1) creates a safety hazard for said student or for other students, (2) constitutes a serious or unnecessary distraction to the learning process, (3) tends to disrupt the campus order, or (4) is in conflict with the district's goals and philosophy of the prevention of substance abuse and gang activity.**

Parents/guardians have the primary responsibility to see that students are properly attired for school. School personnel have the responsibility for maintaining proper and appropriate conditions conducive to learning by enforcing district policy. At the Principal's discretion, school personnel are to enforce all guidelines relating to the following regulations. These guidelines shall be in effect at all school-related activities except where modified by the site administrator for specific extra- curricular activities or specific cases.

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In case of questionable dress and/or grooming not covered by the guidelines, the site administrator and/or law enforcement personnel will determine the appropriateness and make the final decision.

1. Headwear that does not obscure the face (except as a religious observance, medical or health/safety-related guidelines, including health and safety facial coverings) is allowed outside. Headwear will be allowed indoors at the staff member's discretion or based on religious practice.
2. Clothing, hats, accessories, body art, and/or personal items shall be free of writing, pictures, or other insignia/logos which are crude, vulgar, profane, sexually suggestive, contain nudity and/or which depicts weapons, drugs, alcohol or tobacco company advertising, promotions, or likeness.
3. Any clothing or accessory that is deemed a safety hazard to the wearer or others is not allowed.
4. Clothing shall be sufficient enough to conceal undergarments/underwear at all times. All shirts, tops, dresses must have at least one strap to secure it over the shoulder or neck. Undergarments and swimwear are not allowed as outerwear. The administration may limit gang affiliated clothing or apparel in consultation with law enforcement or district personnel. **High school and middle school: bare abdomen/midriff of no more than 2 inches above and/or below the navel is acceptable.**
5. Appropriate shoes must be worn at all times.
6. Glasses, other than prescription, shall not be worn inside school buildings if they cause a disruption.
7. Student identification badges will be supplied by each middle school and high school. While on campus during the school day students must have their own ID badges in their possession and readily available to show when a district staff member requests a student to identify themselves by their ID badge. The badge must be clearly visible (not to be covered by pins, stickers, etc.). Each school will develop their own ID badge replacement policy; however, a minimal charge will be assessed each time a replacement is issued. This policy will be published and made known to parents/guardians and students through their handbook or other means of communication. The students who have financial difficulty will be offered alternatives to this charge.
8. Students participating in student activities, performances, or athletic events would be exempt during these activities.

These guidelines shall be in effect at all school-related activities except where modified by the site administrator for specific extracurricular activities or specific cases.

CONSEQUENCES:

First Offense

1. Verbal warning and counseling
2. Student will change clothing.
3. Parent notification.
4. 48900K violations recorded in student discipline.

Second Offense

1. Lunch/After school detention.
2. Student will change clothing.
3. Parent notification.
4. 48900K violations recorded in student discipline.

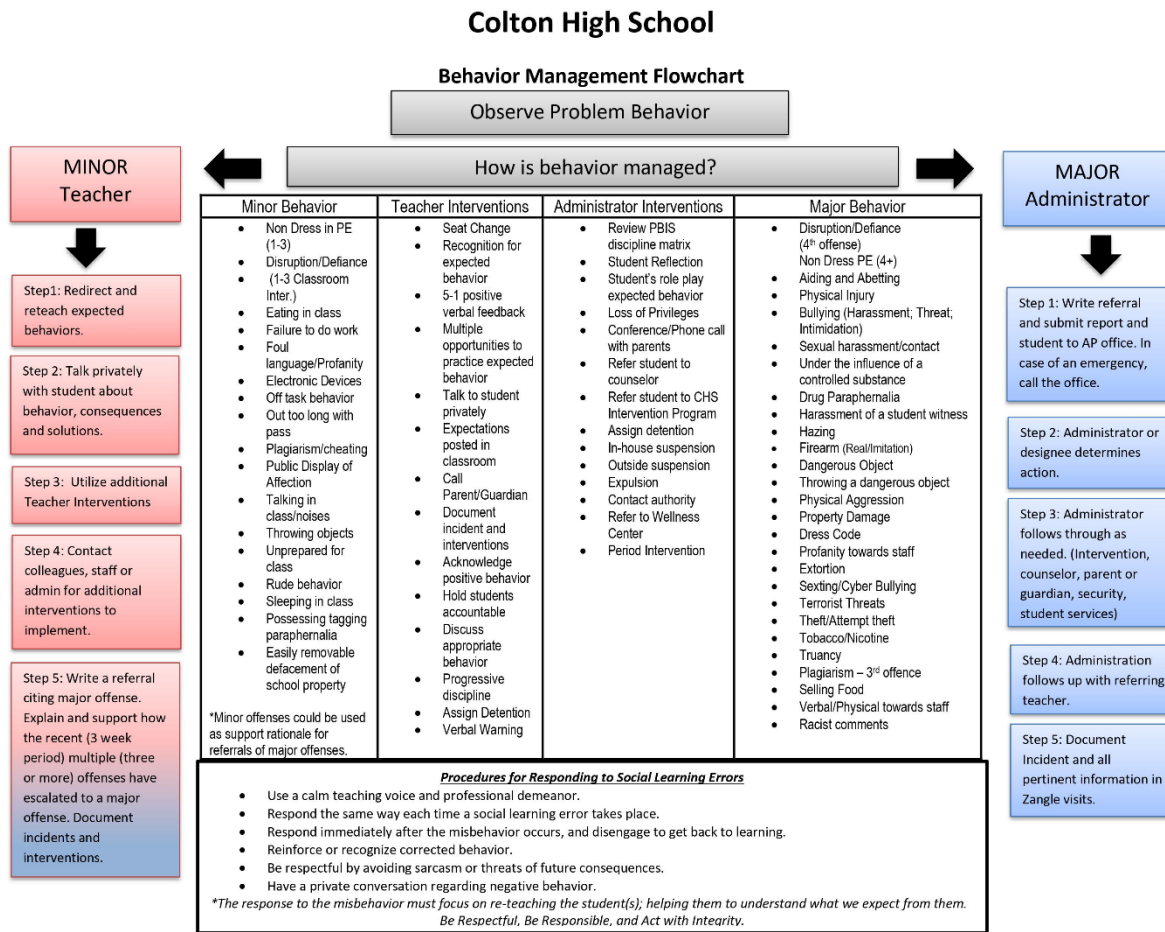
Third Offense

1. Period Isolation.
2. Student will change clothing.
3. Parent conference.
4. 48900K violations recorded in student discipline.

Note: On the fourth violation students will be in-school suspended and placed on a site behavior contract.

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BEHAVIOR MANAGEMENT FLOWCHART



STUDENT SEARCHES

Student safety is a primary concern at CHS. Due to increasing incidences of school violence, narcotic use and distribution, CHS will take necessary precautions to maintain a safe learning environment. For example, students who leave campus without approval (truant) and return to campus later that day will be subject to search for narcotics or weapons brought onto campus. Also, students will be subject to search if any school official feels reasonable suspicion has been established that a crime has been or is about to be committed on school grounds. Students will be subject to search for safety reasons.

STUDENT SAFETY

When responding to threats to public safety, all school and district staff are to use a reasonable amount of minimum force necessary to prevent bodily harm to the student(s), staff, and/or the public, including the person responding to intervene in the threat. Reasonable force is the minimum lawful force necessary to overcome resistance, and the action that would be taken by any sound or prudent person facing the same set of circumstances.

Campus Security staff are trained and are authorized to carry pepper spray while on duty. Pepper Spray, also referred to as "OC" for "oleoresin capsicum", may only be used for defense when campus security reasonably believes their safety, student safety or the safety of others is threatened. Pepper spray may also be used on a subject that campus security is attempting to arrest or detain, to overcome resistance, or prevent escape (Penal Code Section 843). Pepper spray is not to be used against non-combative persons.

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While the effects of pepper spray are temporary, all persons affected by pepper spray, directly or indirectly, need to report it to school officials immediately, and shall be decontaminated, then assessed by medical personnel. The incident will be documented and parents will be contacted.

CLOSED CAMPUS

Colton High School is a closed campus. Students may not leave campus at any time without proper authorization. For school safety purposes, if a student decides to leave campus at any point in time during the school day, they are subject to search upon their return. Students will remain in the quad area during breakfast and lunch periods. Safety is a priority here at Colton High School. There are staff, protocols, and systems in place to maintain a safe environment for all students and staff. Metal detectors may be used to conduct searches authorized by law. All visitors are required to sign in at the Reception Desk, provide picture ID, and receive a guest badge. Specially trained Campus Security Staff and administrators supervise all areas of campus. Students and vehicles parked on school property are subject to search pursuant to established legal protocols. Parents and students are encouraged to immediately report any conduct or actions that endanger students or staff to the administration. All students, staff and community members are also encouraged to utilize the **We-Tip Hotline** (7 days/week, 24 hours/day) to report suspicious campus activity or crime information at **1-800-78-CRIME**.

ITEM/MESSAGE DELIVERY

Please make travel, lunch, clothing, and other arrangements with your student before he/she arrives at school. One of our many goals is to teach our students personal accountability for things such as remembering to bring their own books, lunches, clothing, sports equipment, and other necessities. As it is disruptive to the learning environment, the delivery of gifts, flowers, balloons, etc. will not be accepted at the school office. Students must bring their own lunches to school or purchase meals from the cafeteria. In order to maintain a safe school environment, students will not be allowed to accept any food deliveries while on campus. **In addition, student lunches WILL NOT be delivered to students.**

VISITORS

Parents, guardians, and community members are welcome to visit our campus for school business. All visitors must check in at the front office with the receptionist, and present a current photo identification. Please be aware that your ID will be scanned using the Raptor Visitor Management System and you will then receive a sticker ID badge that must be worn while you are on campus. This badge will include the photo and name from your ID. Classroom visits require 24-hour advance notice. If you desire to meet with an administrator, counselor, or teacher, please call or email us to schedule an appointment; we know your time is valuable and walk-in requests may be difficult to accommodate.

HEALTH ISSUES

Students who need to see the school Nurse or Health Assistant aide must get a Health Office pass from the teacher. The nurse or health assistant is available during school hours to provide general first aid, health counseling and guidance. The Health office also coordinates eye, hearing, and scoliosis examinations as well as other health-related services. Please note that we share our nurse with several other schools in the district; therefore, there will be times when the nurse may not be available.

MEDICATIONS ON CAMPUS

In compliance with **Education Code Section 49423**, no medication will be accepted or administered at school without meeting the following requirements:

- All medication administered by CJUSD staff must have a current form completed by the physician and the parent/guardian must sign the request portion.
- **Medications given on a ten-day basis:** the physician may write his/her order for school administration on the clinic's prescription pad or fax the completed medical form. All medication must be properly labeled with the student's name, dose, and current date. **NO medication may be dispensed unless it is in the original prescription**

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bottle. When a student has a unique health-problem such as severe allergic reaction, seizures, heart problems, etc. it is imperative that the school be notified so the student's health needs can be addressed as necessary.

- **Non-prescription medication such as aspirin will NOT be administered at school even at a parent's request. Parents have the right to bring a medication to school and administer it if necessary. Students are NOT to keep medication on their person. Students carrying medication in purses or backpacks are subject to suspension from school.**
- **Inhalers:** Students at the high school level may carry their inhalers only if the physician and parent guardian have filled out the proper forms. Any student who is not experiencing relief with their inhaler should come immediately to the health office. There are certain cases where medications may be carried by a student legally for their own safety **(must be coordinated with the health office).**

PHYSICAL EDUCATION MEDICAL WAIVER

Students that have medical conditions that prevent them from participating in physical education courses must provide a doctor's note in order to be waived out of the requirement for that year. The doctor's note must state the diagnosis and specific length of time that a student is unable to participate in P.E.

PUBLIC DISPLAYS OF AFFECTION (PDA) POLICY

Colton High School recognizes that genuine feelings of affection may exist between two students. However, students shall refrain from all Public Displays of Affection (PDA) while on campus or while attending and/or participating in a school-related activity.

Being overly affectionate at school can be offensive and is generally in poor taste. The expression of feelings toward one another is a personal concern between the two individuals and thus should not be shared with others in the general vicinity. PDA includes any physical contact that may make others in close proximity uncomfortable or serves as a distraction for themselves as well as innocent onlookers. Some specific examples of PDA include but are not limited to: hugging, kissing, fondling, and intimate touching.

RESPONSIBLE USE POLICY (RUP)

The RUP is included in enrollment and registration packets as well as on our website. If a parent or guardian does not want their child to have access to the internet, please inform the principal. The principal will explain the significant impact of this decision on the student's educational opportunities. Parents or guardians who still wish for their child to NOT have access to the internet will complete the Opt Out form. The Opt Out form must be renewed every year and does not follow the child from school to school (i.e., if a student moves school mid-year, a new opt out form must be submitted).

MEDIA/PHOTOGRAPHY

The district policy is to publish student photos on school posters, newsletters, documents, websites, social media, etc. If parents or guardians object, they need to submit an opt-out form. The photo-opt out form will be kept in the principal's secretary office for parents/guardians to come in and complete if they do not want their student's photo published. The office will then place a notification alert on Zangle to communicate that this student's photo should not be published.

ID BADGES

While on campus during the school day, students must have their own ID Badges in their possession and readily available to show when a district staff member requests a student to identify themselves by their ID Badge. The badge may not be defaced or altered in any way (not to be covered by pins, stickers, etc.). Students will receive their ID Badge at the beginning of the school year and they will be given one replacement if needed. After a second replacement has been given, CHS will charge \$5.00 for each additional ID replacement. These guidelines shall be in effect at all school-related activities except where modified by the site administrator for specific extra-curricular activities or specific cases.

COLTON HIGH SCHOOL

ADULT STUDENT AGREEMENT FORM

When students reach the age of 18, they have completed their compulsory education requirement and have gained access to the responsibilities and rights of an adult. The school requires the student to complete an Adult Student Agreement Form which will indicate the student's desired lines of communication. Should the student wish, Colton High School will only communicate with the student in matters of academic progress, attendance, and discipline. If this form is not completed, it shall be understood that the student has no objection to the continued partnership consisting of student, parent, and school. It is important for students to know that even when a student reaches the age of 18, they are still a student of Colton High School and are subject to all the rules and regulations of the school. Eighteen year olds have the right to sign in/out of school for valid reasons, and to clear their absences on their own. Eighteen year olds will be directly accountable to administration for their absences. **Colton High School is a closed campus and leaving during lunch to get food, or to pick up homework or a project left at home is not included as an acceptable absence.**

EMERGENCY CARDS

In the event of an emergency, every attempt will be made to contact the parents/guardians. Each student must have an emergency card on file so that the school has the necessary information in order to make the proper contacts. We encourage all parents to keep the emergency information accurate and up to date. If you move, change your phone number, or if you need to change the list of individuals authorized to pick up your child, please contact the counseling secretaries. **In the event of an emergency or disciplinary action, only the person(s) listed on the emergency card will be contacted or allowed to take the student from campus given prior parent/guardian authorization.**

BALLOONS

Because it is disruptive to the classroom environment, balloons are not allowed on campus. You must check them in at the reception desk and they will be returned to you at the end of the school day.

BIKES/SKATEBOARDS

Students are not allowed to carry or ride their bikes/skateboards on campus. Please secure any bikes/skateboards on the rack in front of the attendance office. **It is the responsibility of the student to ensure that his/her bike/skateboard secured at all times. In the case of any lost, stolen, or damaged bikes/skateboards, the school and district shall not be deemed responsible for its replacement, including any associated costs.**

CHEATING/PLAGIARISM

Cheating and plagiarism are defined as "any involvement in an attempt to obtain credit for work that is not one's own." Plagiarism is a "theft of ideas" and will not be tolerated. Plagiarism takes someone's ideas and puts them in an assignment without documenting the source. It appears to be an original idea when actually it was taken from someone else. A person does not accomplish anything positive by plagiarism. These acts will lead to disciplinary action.

- **First Offense:** Teacher counseling, no credit for the assignment, teacher/parent/student conference, and referral to the office for documentation of the incident in Zangle.
- **Second Offense:** On campus suspension; loss of any ASB captain status on any athletic or academic team, or participating in the Leadership class; exclusion from honorary organizations (Such as National Honor Society, California Scholarship Federation, etc.); and parent conference with administration.

Plagiarism on scholarship materials and/or graduation speeches is severe and the administration reserves the right to invoke any reasonable consequence as a result. Students will not receive credit for the assignment.



- **Create opportunities for everyone to promote positive and productive interactions.**
- **Promote a school community where everyone acts with respect, responsibility and integrity.**
- **Provide opportunities for everyone to be involved.**

COLTON HIGH SCHOOL

SCHOOL POSITIVE BEHAVIOR EXPECTATIONS MATRIX

<div>  COLTON HIGH SCHOOL PBIS EXPECTATIONS MATRIX </div>						
EXPECTATIONS	ALL SETTINGS	AUDITORIUM	BATHROOM	CAFETERIA	COMPUTER LAB	GYMS
BE RESPECTFUL	<ul style="list-style-type: none"> • Use appropriate tone and language • Be considerate of school property • Show a sense of worth for diversity in others including cultural, socioeconomic, religious, and gender differences. 	<ul style="list-style-type: none"> • Sit quietly during performances/activities • Support presenters and/or performers • Treat staff, students, & guest with kindness and maturity 	<ul style="list-style-type: none"> • Quietly walk to the restroom • Use the facilities during passing period, at lunch time, and if needed during class, ten minutes after the beginning of class or ten minutes before the end of class. 	<ul style="list-style-type: none"> • Be friendly, polite, and courteous towards others including CHS staff and students • Say please and thank you, excuse me when you leave, and throw your trash away • Use appropriate language and discuss appropriate topics 	<ul style="list-style-type: none"> • Politely ask for help and follow instructions • Use and treat equipment properly • Keep noise level to a minimum 	<ul style="list-style-type: none"> • Share equipment and space • Be considerate of personal belongings • Have consideration for classes in progress
BE RESPONSIBLE	<ul style="list-style-type: none"> • Keep CHS safe and clean • Encourage and support each other • Follow rules and expectations 	<ul style="list-style-type: none"> • Keep electronics off and out of sight • Leave food & drinks outside • Listen and follow directions 	<ul style="list-style-type: none"> • Carry a visible and valid hall pass. Use closest facility. • Use the restroom, flush toilet, wash hands with soap and water, and throw your trash away. Return promptly to class. 	<ul style="list-style-type: none"> • Dispose of trash in appropriate receptacles • Have ID/Money ready • Complete and return "Free and reduced lunch" forms 	<ul style="list-style-type: none"> • Use computers only for school related academics • Keep log-in information private • Focus on task/assignment 	<ul style="list-style-type: none"> • Stay on task • Have PE clothes everyday • Keep gym clothes clean
ACT WITH INTEGRITY	<ul style="list-style-type: none"> • Take responsibility for your actions and attitude • Maintain academic honesty • Do the right thing even when no one is looking • If you see something wrong, tell an adult 	<ul style="list-style-type: none"> • Sit with your class or group • Enter/Exit in an orderly manner • Applaud appropriately 	<ul style="list-style-type: none"> • Use facilities for their intended purposes • Report safety concerns • Allow others their privacy 	<ul style="list-style-type: none"> • Wait patiently in line • Invite others to join your table • Be courteous towards others 	<ul style="list-style-type: none"> • Access only appropriate websites • Stay on task • Avoid plagiarism 	<ul style="list-style-type: none"> • Take only what is yours • Treat others with respect • Show good sportsmanship
EXPECTATIONS	HALLS/BRIDGE	LIBRARY	LOCKER ROOM	OFFICE	QUAD	SPORTS FIELD
BE RESPECTFUL	<ul style="list-style-type: none"> • Be aware of your surroundings • Keep traffic flowing • Keep appropriate physical boundaries 	<ul style="list-style-type: none"> • Work quietly • Use time efficiently • Treat books and equipment properly 	<ul style="list-style-type: none"> • Confine personal items to your own locker • Be considerate of students' space and privacy • Handle only your property 	<ul style="list-style-type: none"> • Speak politely • Practice active listening • Treat people properly by staying calm, composed and positive 	<ul style="list-style-type: none"> • Stay in designated areas • Be helpful, polite and kind to each other • Behave in a manner appropriate for a school setting 	<ul style="list-style-type: none"> • Speak politely to opposing team • Sportsmanship-good conduct win or lose • Be a good representative of the school
BE RESPONSIBLE	<ul style="list-style-type: none"> • Walk with purpose to assigned destination • Be on time • Have a pass during non-passing times 	<ul style="list-style-type: none"> • Follow rules and expectations • Use the library for academic purposes • Return all books in a timely manner 	<ul style="list-style-type: none"> • Secure locker • Keep locker combination private • Return equipment 	<ul style="list-style-type: none"> • Carry a visible and valid hall pass • Schedule an appointment • Return to class promptly 	<ul style="list-style-type: none"> • Dispose of all waste • Welcome new students • Leave tables & benches where they belong 	<ul style="list-style-type: none"> • Be considerate of spectators • Encourage teammates • Wear appropriate shoes and clothing
ACT WITH INTEGRITY	<ul style="list-style-type: none"> • Use passing period time wisely • Help others in need and report unsafe behavior 	<ul style="list-style-type: none"> • Demonstrate courtesy towards others, and help others in need. • Arrive with a proper pass 	<ul style="list-style-type: none"> • Use lockers appropriately and respect property, equipment, and facility • Report problems quickly 	<ul style="list-style-type: none"> • Be honest and to the point • Keep information confidential, and be open to all sides of an issue 	<ul style="list-style-type: none"> • Return lost items • Report unsafe behavior • Keep CHS safe and clean 	<ul style="list-style-type: none"> • Give your best effort on and off the field • Model proper conduct and report safety concerns

COLTON HIGH SCHOOL

YELLOWJACKET REWARD SYSTEM



Colton High School uses a PBIS Rewards System that acknowledges and rewards students who display one or more of the PBIS Expectations: **BE RESPECTFUL, BE RESPONSIBLE, and ACT WITH INTEGRITY.**

Yellowjacket tickets will be given when a student has met at least one expectation and was “caught” being good. Any staff member can give a student a Yellowjacket ticket in recognition of one of the three (3) PBIS expectations. Students turn in their Yellowjacket tickets to Room 32. Each week, students are chosen from a random drawing of the tickets that takes place on Friday. The winning students are announced during 2nd period announcements and their names are printed in our daily bulletin that is available on our school website. Winning students get to choose a PBIS Incentive from the display case in Room 32.

There are various prizes available and many opportunities at our school for students to earn a Yellowjacket ticket. Please keep in mind that our goal is not to compensate students with extrinsic rewards, but to acknowledge our students’ positive behavior. Following our school-wide expectations will make students feel good knowing that they are a Yellowjacket that has respect, responsibility, and integrity.

PBIS INTERVENTION TIERS

- **Tier I** – Use of School-wide Positive Behavior Intervention System including teaching PBIS lessons on extended period days, teaching classroom-wide behavior expectations, posting of the classroom matrix, posting the school-wide matrix, and reinforcements for positive behaviors.
- **Tier II** – Students that are not responding to Tier I school-wide positive behavior interventions can be referred to PBIS Tier II Interventions by having a parent, or CHS staff member submit a PBIS referral form to the PBIS Tier II Team located in room 32. Other screening tools for Tier II interventions include the use of attendance, discipline, and academic data. Tier II interventions include Check-in Check-out, small-group counseling, and silent mentoring.
- **Tier III** – Students that need individual support will be referred to our Tier III intervention program by the use of attendance, discipline, and academic data along with referrals from the Tier II team.

ACTIVITY AND ATHLETIC CODE

Colton High School offers its students a variety of activities, clubs, and athletic teams to get involved in. Students must be academically eligible with a 2.0 GPA (grade point average) and have passed at least 4 classes in the most recent grading period (semester or quarter) in order to participate in any extracurricular events. This includes, but is not limited to, athletics, student activities, elections homecoming or prom court, after-school field trips, clubs, dances, and performances, etc. Students who wish to apply to be in a Leadership program such as ASB, Link Crew, and/or Renaissance must have a 2.5 GPA or higher. In addition, students must have 9 or less tardies, 9 or less unverified absences, and have no current semester outside suspensions. This will be an administrative decision, and can vary from temporary suspension from the activity to removal from the team or organization.

COLTON HIGH SCHOOL

ACTIVITY/CLUB/TEAM CONTRACT

Colton High School believes in **“Pursuing Victory with Honor”** set forth by the California Interscholastic Federation (CIF), which envelopes the **“6 Pillars of Character”** which are outlined by the Josephson Institute and their program known as **“Character Counts.”** The Josephson Institute, CIF and Colton High School believe that student success can be achieved by Athletes, Coaches, Administration, Teachers, Parents and the Community who believe in the following **“6 Pillars of Character”**: Trustworthiness, Respect, Responsibility, Fairness, Caring, and Citizenship. Colton High School is also committed to excelling in academics, leadership, responsibility, and good sportsmanship on the field and in the classroom. Your decision to participate in a Colton High School club/activity/team demonstrates the strength of your character to this commitment. As a willing participant in a club/activity/team you have become a representative of Colton High School. As a representative of Colton High School you are expected to exhibit excellent behavior, attendance, and grades. Failure to uphold any/all of the Education Code, school, district or CIF rules may result in your removal from the club/activity/team.

ASSEMBLIES AND PEP RALLIES

Pep Rallies promote school spirit, sports, and academics and are held at various locations on the campus. Students are expected to conduct themselves in a responsible and respectful manner. Students who violate the California Ed Code will be removed from the assembly/pep rally immediately and disciplined. In addition, the student may lose the privilege of participating in similar activities in the future.

DISCOUNT CARD (ASB CARD)

ASB Cards are sold to raise money for student body extracurricular activities. The card admits students to most home athletic events free of charge and will provide a discount on the yearbook, dances (Homecoming, Winter Formal, Prom, and any other dances held), and other school activities. You may purchase an ASB Card in the Business Office for \$30 (transactions using a credit or debit card will incur a 3% transaction fee). If a student transfers out of Colton High School to Grand Terrace or Bloomington High School, a purchased ASB card will be honored at those schools as well.

ASSOCIATED STUDENT BODY(ASB) REFUND POLICY

Policy for students requesting a refund for activities that are paid for through the Business Office:

1. If the student is told by the school that they cannot attend, the student is entitled to a refund provided he/she requests a refund no later than 4:30 PM one week before the event (*e.g., if the event is on a Thursday, the refund request must be made by 4:30 PM on the previous Thursday*).
2. If the student is told by the school the week of the event that they cannot attend, the student is entitled to a refund provided he/she requests a refund through the Business office no later than noon on the last business day prior to the event (*e.g., if the event is on a Friday night the refund request must be made no later than noon on Friday. If the event is on a Saturday, the request must be made no later than noon on Friday*). All sales are final on activities and items purchased through ASB, the Business Office and or Herff Jones (Senior Package/Cap & Gown provider).

Note: Any senior who is excluded from Senior Activities due to a violation of the senior contract (even after they have purchased their tickets) will not be entitled to a refund.

SCHOOL DANCE REGULATIONS

1. The permission slip to attend dances must be turned in to the assistant principal’s office by the specified date no later than 4:30 PM. The student will receive an email notifying them if they have been approved. Once the student receives their email, they will be able to purchase the ticket. Please allow at least 48 hours in order to receive the notification.
2. Students who have received approval may purchase their tickets from the business office during lunch, and before or after school ONLY (Please note: the business office closes at 4:00 PM) The business office accepts cash and credit cards (the owner of the credit card must be present and there is a 3% Fee for using a credit card or debit card).

COLTON HIGH SCHOOL

3. Purchase price of the event ticket is determined by the date of the ticket purchase and NOT the date the permission slip was turned into the AP Office.
4. In order to purchase a ticket, students should be in good standing. That means for this event, the student must:
 - a. Have a current term 2.0 GPA or higher
 - b. Have 9 or less unverified absences
 - c. Have 9 or less tardies
 - d. Have no outside suspensions during the current school year.
5. Colton High School reserves the right to allow students to purchase guest passes for non-CHS students. A valid Colton H.S. Guest Permission Slip must be signed and approved by the guest's home school certifying that the student is in good standing. Guest permission slips must also be approved by CHS administration. No tickets will be sold individually to students who do not attend Colton High School. For Grad Nite, no guests are allowed to attend due to theme park rules stating only Colton High School students may attend the Grad Nite event.
6. All guests must submit a copy of their school ID with their Guest Permission Slip or valid California ID if they are over 18 yrs. old. Guests must be no older than 20 years of age on the day of the event. In addition, they must follow all school rules.
7. Failure to adhere to these rules while participating in this school activity will be grounds for CHS administration to request my parents/guardians or my host's parents/guardians to travel to the event location for pick up.
8. There are no refunds on event tickets even if you are sent home before the end of the event.
9. Tickets are non-transferable and non-refundable. Every student that has purchased a ticket must present a photo ID in order to verify they have purchased a ticket to attend the event.
10. If a student is asked to leave the event or is told they will not be able to attend the event due to an outside suspension, Colton High School is not responsible for any costs incurred in preparation for the dance (dresses, tuxedos, limousines, etc.).
11. Any guests under the influence of a controlled substance or in possession thereof will be isolated until proper custody of the student's parents or the authorities can be arranged. In addition, the California Education Code will be enforced and proper discipline will be assigned by the school's administration.
12. CHS Administration or venue security personnel reserve the right to search guests and their possessions prior to entering the venue. Items that do not violate CHS policies will be returned at the end of the event.
13. Dancing must be respectful at all times. Dancing in a suggestive or explicit manner will not be tolerated. Dancing styles that involve intimate touching or that imitate sexual activity are not allowed.
14. The school's dress code will be enforced. Students who violate the dress code may not be admitted to the event.
15. For school dances, once guests have entered the venue, they will only be allowed to leave until an hour prior to the end of the event. Once guests leave the dance, re-entry will not be permitted (this includes forgotten items such as cell phones, make-up, etc.)
16. Any forgery of signatures on this contract may result in the guest not being able to attend the event.
17. Anyone found in violation of the Educational Code at a school activity will be held accountable as per Student Discipline Guidelines and will be referred to local law enforcement.

DEBTS

All debts must be cleared prior to the beginning of the next school year. The Business Office accepts cash, credit/debit cards (a 3% transaction fee will be applied), and money orders (must be made out to CHS). No personal checks will be accepted please. In addition, debts and fees can be paid through accessing the following website (a 5.25% processing fee is applied to online purchases): https://webstores.activenetwork.com/school-software/colton_high_school_o/.

ON-CAMPUS FUNDRAISERS

Selling items, including food, is regulated by the California Education Codes 49430, 49431.2, 49431.7. Therefore, only **ASB** approved fundraisers are permitted on campus. If students disregard this policy, their items will be confiscated and their parents will be required to pick up those items in person. Please contact the Activities Director Mrs. Alexandra Buskirk if you have any questions.

COLTON HIGH SCHOOL

PARKING

When on campus for school business parents are welcome to park in front of the Administration Building on Valley Blvd. Students will park their vehicles in the **student parking lot** adjacent to **the Hubb's Gymnasium**. Student vehicles must display a parking pass hanger over the rear view mirror. The parking passes are available at the business office free of charge. Students will need to show their driver's license, car registration, and insurance verification to obtain a parking permit. **Cars without parking permits and those parked in restricted areas will be towed at the owner's expense.** The District/school is not responsible for accidents, theft, or vandalism done to your automobile. For safety reasons students will need to keep their cars locked at all times, leave their automobile immediately upon arriving on campus, and not sit in their car at any time. The speed limit in the lot is 5 M.P.H. Remember that you are financially responsible for any damage done while you are driving or parking your car. Parking permits may be revoked for violation of school policies.

SENIOR CONTRACTS

All seniors will be bound by the District Senior Contract and Colton H.S. Graduation Ceremony Contract which dictates certain behaviors in preparation for graduation and completion of the Senior year. In the event of a conflict between the Senior Contract and any other policy, the more restrictive policy will prevail. Consequences for violation of the Senior Contract are listed on the contract itself.

WORK PERMITS

Students under the age of 18 need a work permit in order to work in California. After being hired, you can request a work permit form from the Work Experience Coordinator. The student, parent, and employer must complete their respective portions of the form. After you return the completed form to the Work Experience Coordinator; the coordinator will issue a Work Permit if the student meets all eligibility requirements. The State of California mandates that all working minor students be enrolled and attending school. In addition, Colton High School requires a 2.0 Grade Point Average to be eligible. Work Experience class is offered as an elective at Colton High School; however, enrollment is limited. If you have questions, please call the Work Experience Coordinator or speak to your counselor.

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- **Have opportunities to communicate clearly, solve problems, be creative and curious.**
- **Develop initiative to apply learned skills and knowledge to real world applications and experiences.**
- **Apply Digital Citizenship skills while using technology to process information.**

COLTON HIGH SCHOOL

ADVANCEMENT VIA INDIVIDUAL DETERMINATION (AVID)

Colton High School offers AVID as an elective in grades 9-12. The program emphasizes time-management and organization at every level, with note-taking and study skills being the focus in grades 9-10, and college readiness and post-graduation preparation the focus in grades 11-12.

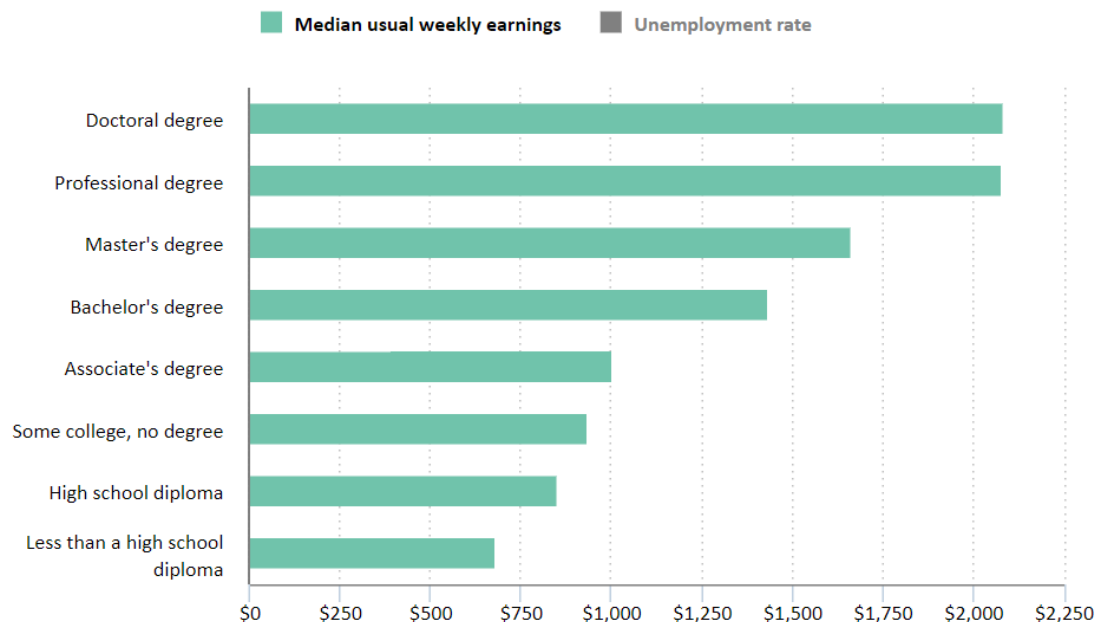
Academically, the AVID elective focuses on WICOR: Writing, Inquiry, Collaboration, Organization, and Reading to Learn. Additionally, students are provided with academic, social, and emotional support to help them succeed in the most rigorous courses. Qualifications for students to apply for the CHS AVID Program include: having the drive and determination to excel in rigorous curricula; committing to a four-year program that will assist in their high school and college success; benefiting from learning time management and organizational strategies; being the first in their family to attend college. For questions, please contact our AVID coordinator, Ms. Yaqueline Montiel-Ramirez.

SHOULD I GO TO COLLEGE?

At Colton High School we believe that all students should pursue additional education beyond high school in order to be competitive in today's global market. According to the United States Department of Labor it pays to go to college

<https://www.bls.gov/careeroutlook/2023/data-on-display/education-pays.htm>

Earnings and unemployment rates by educational attainment, 2022



COLLEGE REQUIREMENTS

In order to graduate with your class, you need to plan ahead. In addition, you may also qualify to graduate mid-year and participate in Senior activities. In order to do that, it is important to attend school every day, pass your classes, and meet with your counselor yearly to select courses that will prepare you for the college of your choice. Community colleges such as San Bernardino Valley College, Riverside Community College and Crafton Hills Community College have minimal admissions requirements. You may be admitted to Community College if you have a high school diploma, a GED, or have reached the age of 18 and do not have a diploma. Community Colleges offer many vocational educational programs as well as lower division courses which you may transfer to a four-year college. CSU and UC schools have more comprehensive requirements which are listed on the chart that follows.

COLTON HIGH SCHOOL

A-G	SUBJECT	CHS GRADUATION REQUIREMENTS	CALIFORNIA STATE UNIVERSITY (CSU)*	UNIVERSITY OF CALIFORNIA (UC)*
A	HISTORY/SOCIAL SCIENCE	3 Years / 30 Credits World History U. S. History Principles of Democracy or Economics	2 Years 1 Year World History 1 Year U.S History <i>1 Sem of Principles of Democracy</i>	2 Years 1 Year World History 1 Year U.S History <i>1 Sem of Principles of Democracy</i>
B	ENGLISH	4 Years / 40 Credits	4 Years English	4 Years English
C	MATHEMATICS	2 Years / 20 Credits Including Algebra I	3 Years Algebra I, Geometry, & Algebra II	3 Years (4 Years Recommended) Algebra I, Geometry, & Algebra II
D	SCIENCE	2 Years / 20 Credits 1 Year Physical Science 1 Year Biological Science	2 Years Laboratory Science Biology, Chemistry	2 Years Laboratory Science (3 Years Recommended) Biology, Chemistry, Physics
E	WORLD LANGUAGE	1 Year / 10 Credits 1 Year World Language, or 1 Year Visual/Performing Art or *1 Year Career Technical Ed.	2 Years of the same Language other than English	2 Years of the same Language other than English (3 Years Recommended)
F	VISUAL & PERFORMING ART	1 Year of the same UC/CSU approved Visual/Performing Art 1 Year of the same UC/CSU approved Visual/Performing Art		
	CAREER TECHNICAL ED.			
	PHYSICAL ED.	2 Years / 20 Credits	NONE	NONE
	COMPUTER LIT.	1 Semester / 5 Credits	NONE	NONE
G	ELECTIVE CREDITS	75 Credits	1 Year (two semesters) of a UC/CSU approved college preparatory elective	1 Year (two semesters) of a UC/CSU approved college preparatory elective
	GPA		2.0 minimum A-G GPA with qualifying SAT/ACT score	3.0 minimum A-G GPA with qualifying SAT/ACT score, based on eligibility index criteria
	EXAMS		SAT Reasoning OR ACT <i>PSAT recommended in 10th and 11th</i>	SAT Reasoning or ACT plus writing. SAT Subject tests recommended. <i>PSAT recommended in 10th and 11th</i>
	TOTAL	220 Credits		

COLTON HIGH SCHOOL

There are many private and public scholarships available to help cover the costs of tuition, room and board, etc. Federal student aid is available through the FAFSA application. The amount of aid you receive is based on your family's income; meaning that the greater the financial need, the more aid you will qualify for. The state of California also offers Cal Grant A, B, and C, as well as The Dream Act Application for those students who are not citizens. All questions regarding college admissions and financial aid should be directed to your counselor. Four year colleges and universities generally have more stringent entrance requirements. California State University (CSU) and University of California (UC) requirements are in the chart that follows.

CALIFORNIA ASSESSMENT OF STUDENT PERFORMANCE AND PROGRESS (CAASPP)

CAASPP comprises Smarter Balanced Assessment Consortium (SBAC), California Standards Tests (CSTs), California Modified Assessment (CMA), California Alternate Performance Assessment (CAPA) and Standards-based Test in Spanish (STS). The window for these tests can be from February to the end of the school year. Students in grade 11 will take the English, Math, and Science CAASPP assessments. To access the online practice and training tests. Please visit <http://www.caaspp.org/practice-and-training/>.

SAT/ ACT TESTING

Upcoming ACT Dates, Deadlines, and Score Release Dates

ACT Test Dates	Registration Dates	Score Release Dates
July 15, 2023	June 16	July 25th*
Sept. 9, 2023	Aug. 4th	Sept. 21st*
October 28, 2023	Sept. 22nd	Nov. 8th*
December 9, 2023	Nov. 3rd	Dec. 19th*
February 10, 2024	Jan. 5th	Feb. 20th*
April 13, 2024	March 8th	Apr. 23rd*
June 8, 2024	May 3rd	Jun 18th*

**Asterisk indicates anticipated score release dates.*

Upcoming SAT Dates, Deadlines, and Score Release Dates

SAT Test Dates	Registration Dates	Score Release Dates
August 26, 2023	Jul 28th	Sept. 8th
October 7, 2023	Sept. 7th	Oct. 20th
November 4, 2023**	Oct. 5th	Nov. 17th
December 2, 2023	Nov. 2nd	Dec. 15th
March 9, 2024*	Feb. 23rd	not yet available
May 4, 2024*	Apr. 19th	not yet available
June 1, 2024*	May 17th	not yet available

**Asterisk indicates Digital SAT test dates*

***Asterisk indicates test date for United States, Puerto Rico, and U.S. Virgin Islands only, as reported by the College Board.*

Fee waivers are available in the counseling office for qualifying students. **Horizon SAT Prep Courses** are offered at CHS, please check the school website or the counseling department for more details.

PSAT TESTING

The PSAT/NMSQT, or Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Test, is a practice test for the SAT, one of two college entrance exams available to students. The PSAT/NMSQT will help students better understand their abilities, determine eligibility for national scholarship and recognition programs, and enable them to receive information directly from colleges. Sophomores and Juniors are eligible to take this exam at no cost during the month of October. Students must follow the academic eligibility requirements to be out of class during testing times.

COLTON HIGH SCHOOL

EMPOWER ONE ANOTHER



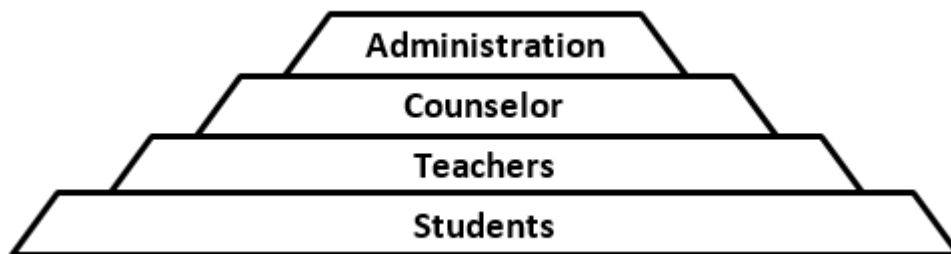
- **A school-wide focus by all students, staff, parents, and community on the benefits of education and the need for lifelong learning.**
- **Introduce and maintain necessary proactive interventions to assist students in fulfilling all graduation requirements.**
- **Make sound decisions about physical, emotional and mental health.**

COLTON HIGH SCHOOL

PYRAMID OF COMMUNICATION

One of our many goals here at Colton High School is to teach our students how to advocate for themselves as they work their way through high school and transition to college and adulthood. Of course, students are always encouraged to discuss matters with their parents and follow their parents' rules. We ask that our parents support us in this endeavor. In the event that a student has a question, academic need, concern, problem, or just needs an adult for something, we want to encourage them to follow our Yellowjacket pyramid of communication.

Students should talk to their teachers first if they have questions about assignments, classroom procedures, etc. If students still find their questions are unanswered, they should speak with the counselors or parents/guardians for assistance. The administrator overseeing the department should get involved only when a satisfactory resolution cannot be reached between families and teachers. When parents/guardians call with a question about the classroom, the secretary will refer the phone call to the teacher. Teachers should respond to parent/guardian questions within 24 – 48 hours. Requests from students to switch to a different classroom will only be done with a parent/guardian. The parent/guardian will need to speak with the teacher first. The teacher and student will be given a period of time for the plan to be implemented. After two weeks, the parent/guardian should contact the administrator overseeing the department to schedule a meeting with the parent/guardian, administrator, student and teacher.



PARENT-TEACHER COMMUNICATION

We encourage parents and students to maintain contact with our teachers via email or telephone. Every teacher has a telephone with voicemail as well as an email address. You may access a list of teacher emails and phone numbers on our website. You should expect messages to be returned within 48 hours.

PARENT-SCHOOL COMMUNICATION

School-wide announcements, events, documents, and a multitude of resources will be posted on the school's website. Teachers, the district, and the school may communicate with you via Blackboard Connect, a parent phone notification system. Teachers may send specific messages, in the primary home language, about a student's performance in class. In addition, daily attendance information such as tardies and absences are also communicated using this system. The principal and the district also use this system to notify large groups of students or the whole school of major events or emergencies. If a parent would like Blackboard Connect messages to go to a phone number other than the home number, please advise any of the office staff to have the number changed. In addition, teachers may use a one-way communication app such as "Remind" to alert students of important school information. If you would like to receive messages via email, please fill out a Parent Involvement Form and include your email address at the bottom.

ATTENDANCE POLICIES

Colton High School believes that arriving to class on time builds responsibility and maximizes instructional time that leads to increased student achievement and success. In order to effectively and fairly monitor attendance, no passes will be issued by staff members for the first and last ten minutes of any class period to use the restroom. Tardy sweeps will be ongoing, and **excessive tardies may result in an intervention/citation by the Colton Police Department**. Students out of class without a valid pass are considered tardy or truant and tardy and truancy consequences shall apply respectively.

COLTON HIGH SCHOOL

SCHOOL ATTENDANCE REQUIRED BY LAW (ED. CODE § 48200, 48290)

California Education Code 48200 states: "Each person between the ages of 6 and 18 years not exempted under the provisions of this chapter is subject to compulsory full-time education...and each parent, guardian, or other person having control or charge of the pupil shall send the pupil...for the full time designated as the length of the school day by the governing board of the school district in which the resident of either the parent or the legal guardian is located". Four types of absences:

1. **Excused [qualified]** absence due to illness, medical, dental, death in the immediate family, court for the student, religious holiday.
2. **Unqualified** absence is an absence with parent consent for reasons other than qualified. Ex: vacation, accompanying parents to parent's appointments, staying home to take care of a sibling etc.
3. **Unverified** absences are absences that have not been verified through parent contacting school either via phone, email, or note.
4. **Truancy** EC Section 48260 (a): Any pupil subject to compulsory full-time education or compulsory continuation education who is absent from school without a valid excuse three full days or tardy or absent more than any 30-minute period during the school day without a valid excuse on three occasions in one school year."

Attendance/Truancy Intervention Procedures (Absences without Parent Verification)

1. Parent notification by phone after 3 full day truancies or 18 unverified periods
2. If no contact by phone, attendance personnel will make the 1st Parent notification by mail regarding student's unverified absences.
3. 2nd truancy notification by mail on the sixth day absence without valid excuse
4. 3rd truancy notification by mail on the eighth day absence without valid excuse
5. 4th notification by mail on the ninth day or more absence without valid excuse and parent phone call.
6. If parent has not contacted school a request for a home visit will be requested by attendance personnel.
7. Conference with assistant principal, parent, and student where student is placed on a SART contract
8. 30/60/90 day SART attendance review
9. Referral to SARB if no improvement

STUDENT EARLY RELEASE

Please be advised that only a parent or legal guardian that holds the educational rights of a student may initiate a student's early release from school. Students or persons listed on the emergency card may not initiate pick up. However, a parent may pre-arrange with the school for a person on the emergency contacts list to pick up their child; the parent or legal guardian must come to the school in person or send a signed written note with a copy of their ID. The parent must explain the reason for the early release and state the full name of the person picking up the child. We cannot accept phone requests to release students from private phone numbers. If the number on the caller ID does not match the number listed on our records, the school will call the parent back at the number listed on the emergency card. Students are NOT released to walk/drive home alone. **WE REQUIRE ID FOR ALL PERSONS PICKING UP STUDENTS (INCLUDING PARENTS/GUARDIANS).**

CLEAR ABSENCES AND TARDIES

Attendance counts! Excessive absences may prohibit students from attending and participating in school activities. In short, an absence from a class is identified as; **Qualified, Unqualified, Unverified, or Truant**. Each time a student is absent, the parent/guardian must clear the absence by note, in-person or by telephone in a timely manner (909) 580-5005 during regular school hours 8:00 A.M. until 4:30 P.M. All absences from school must be cleared upon a student's return (**within 72 hours**). Students may turn in notes before school, during lunch, or after school. Please be specific enough with your note so that we can determine the category of the absence. Absences that are not properly cleared may be considered truant absences. Excessive truant absences may lead to district level interventions. A doctor's note may be required if a student

COLTON HIGH SCHOOL

is absent for more than five consecutive days. After ten total days of excused absence during a school year, medical verification may be required for all future absences.

- **QUALIFIED ABSENCE:** For justifiable personal reasons, including, but not limited to, a student's illness, appearance in court, attendance at a funeral service, observance of a religious holiday, retreat, or ceremony. Or when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative. **Excessive qualified absences can be made up by attending Saturday Step UP sessions.** If a student is absent more than ten (10%) of the school days, from the date of enrollment to the current day, it is considered excessive, even if the child is ill as decided on a case to case assessment. A note from a health professional may be required for each additional absence beyond the ten (10%) limit. Ten percent of our school year is approximately eighteen (18) days.
- **UNQUALIFIED ABSENCE:** An absence without a valid excuse. Example: Traveling with a parent/guardian on a vacation or business trip, or staying home to watch a sibling. An unqualified absence can be made up by attending a Saturday Step UP session.
- **UNVERIFIED ABSENCE:** Parent/Guardian neglects to call or write a note and clear the absence and the school site is unable to make contact with parent/guardian. An unverified absence can be made up by attending a Saturday Step UP session.
- **TRUANT:** A student not in class without school approval or the parent knowledge is truant. A truant can be made up by attending a Saturday Step Session.
- **TARDY:** A pupil who is tardy to school or class with/without a valid excuse will be marked as tardy and a notation logged into the electronic student attendance record. Three tardies are considered one truancy. Tardies can only be cleared through Saturday school once all absences have been cleared.
- **TARDY:** 30 minutes plus with/without a valid excuse. A pupil who is tardy 30 minutes plus to school or class with a valid excuse will be considered tardy and a notation of the valid excuse will be noted into the student's electronic attendance record.
- **EXCUSED TARDY < 30:** Tardy under 30 minutes with a valid doctor's written/documented excuse. Limited to five times each semester
- **EXCUSED TARDY + 30:** Tardy 30 minutes or more with a valid doctor's written/documented excuse. Limited to five times each semester
- **EARLY DISMISSAL:** A student whose parent/guardian has picked him/her up early from school prior to the school's release time. A notation of the reason for the early dismissal should be noted into the electronic student attendance record. Students, who need to be excused from school early, must obtain a permit to leave slip from the Administration office before leaving the campus. If you are late to school and have a note from your parent/guardian, please take the note to the attendance office for a pass to your class. Students, who need to be excused from school early, must obtain a "permit to leave slip" from the Administration office before leaving the campus. If you leave campus without receiving a "permit to leave slip" from the attendance office, it will be recorded as a truancy or unexcused absence. Please note, "Permit to Leave" absence cannot be cleared by a parent if a permit to leave is not issued.

INTERVENTIONS FOR TARDINESS

Students who are caught in a tardy sweep will be given a 5 Star Tardy Pass to class, behavioral documentation. Students must present their school ID card and receive a CHS tardy detention slip.

Tardy 1-7: Students will go to class immediately with a tardy slip, and teachers will mark student(s) late. Students must report to assigned detention. Parents will be notified via Blackboard.

Tardy 8-9: Parents will be notified via Parent Connect.

Tardy 10+: Students will receive a CHS tardy detention slip and a referral to admin for parent/guardian contact.

Tardies 15+: A Parent meeting will be scheduled for placement on a School Attendance and Review Team (SART) contract with an administrator. Further consequences will be administered by administration.

COLTON HIGH SCHOOL

EXCUSE/CLEAR TARDY

Parents may only excuse a tardy for period 1, with a note or in person upon arrival, stating an acceptable reason. Acceptable reasons are medical/dental appointments, court appearances, and others approved by administration.

Reasons such as car trouble, waking up/running late, missing the bus, or running into traffic are not acceptable reasons and do not qualify as an excused tardy.

Only seniors are allowed to clear tardies through attending tutoring. This can only occur if there are not enough STEP UP dates provided by the school to clear their absences and/or tardies to meet the conditions of the Senior Contract. This type of clearing should only happen towards the end of the year. Seniors should attend STEP UP to clear their tardies and absences throughout the school year. For a list of teachers who are participating in after-school tutoring, please contact the administration office. For each one hour of tutoring, one tardy will be credited. Students are responsible for writing their name and student number on the tutoring log which will be turned into the attendance office. **Attendance credit for tutoring ends two weeks before the end of the school year.**

STEP UP (SATURDAY SCHOOL)

Saturday school is an opportunity for students to take advantage of Attendance Resolution, Reteach & Relearn Programs, AP/ACT/SAT Prep, or to complete course work. Saturday school will begin at 8:00 AM and end at 12:15 PM. A 15-minute break is scheduled about half-way through the morning. Students bring four hours of work to complete. Students who do not bring the required amount of work will not be admitted. This school work includes all materials, books, and papers necessary to be engaged for the four-hour session. **There is no transportation provided for STEP UP.** Failure to attend an assigned Saturday School will result in further disciplinary actions.

Procedures for Students:

1. StepUP hours are from **8:00 AM to 12:15 PM**. There is a 15-minute break period from 10:00 am to 10:15 am. Lunch will be provided by our cafeteria.
2. **Gates allowing access to campus will close at 8:10 AM. Anyone who arrives after 8:10 am will be denied access to campus. Teachers will not add any student to their attendance roster who arrives after 8:10 am.**
3. Leaving campus during school hours is prohibited without parental or guardian consent. To exit campus, a parent/guardian must check out their students in the Reception office, following school procedures. Once a student checks out, they may not return for the rest of school hours and will not receive credit for attending StepUP.
4. Students 18 years of age may check themselves out in order to leave campus, but may not return after checkout and will not receive credit for attending StepUP.
5. Students must be in possession of their ID badges. Any student without an ID badge will be escorted off campus.
6. Students who leave class during StepUP hours must have a hall pass. If a student needs to use the restroom, facilities will be open near the designated areas of StepUP.
7. During the nutrition break, students must stay in the lunch area in front of the library.
8. Students may change classrooms only after the nutrition break. Sign in with the new teacher. Any student in the hallways after the second session begins will be escorted off campus and will not receive credit for StepUP.
9. Students are responsible for trash pick-up at the end of nutrition break. Keep our campus neat and clean.
10. If P.E. is available for StepUP, students must be dressed in attire appropriate for athletic activity (ex: T-shirt, shorts, athletic shoes). Students unprepared to participate in P.E. will be directed to other classrooms for Saturday School, or parents will be contacted for student pick-up. For more detail on appropriate dress for P.E., see Ms. Parker.
11. Parents may contact the school reception office at (909)580-5005 if there are questions.

ORDER OF ATTENDANCE RECOVERY

The StepUP program provides all students with 4 hours of instructional time in an academic setting to complete classwork that they may have missed because of an all-day absence. Students are encouraged to attend each session in order to make up missing assignments, participate in tutoring, prepare for exams, or work on class projects. Students who attend

COLTON HIGH SCHOOL

a complete StepUP session (4 hours), and do not have an all- day absence on their record, will have up to three (3) StepUP make-up marks placed in their attendance record period/partial day absences. ***A limited number of StepUP attendance corrections will count toward the perfect attendance and the TOMORROW'S LEADERS program.***

Below is the order in which absences will be changed to show StepUP attendance, starting with the first day of school until the last weekend class attended.

ABSENCE	MARK	CLEARED W/ ZANGLE CODE
Full Truant	(T)	B
Full Day Unverified	(*)	B
Full Day Unqualified	(U)	B
Full Day TDAP	(&)	B
Full Day Qualified	(Q)	B
Full Day Flu-Like Illness	(F)	B
Full Day Mandated Court	(C)	B
Full Day Military Visitation	(#)	B
Period Truant	(T)	J
Period Unverified	(*)	J
Period Unqualified	(U)	J
Period Qualified	(Q)	J
Early Dismissal	(-)	J
TARDY	(L)	K

Check your attendance on Zangle regularly. If you are marked absent five out of six periods it does not count as a full day absence and you will not receive the credit you deserve for attending a StepUP session. In the example below, all instructors marked a student absent but not third period, the student is marked present. Check your attendance regularly, especially after one of your classes had a substitute instructor. In this situation, the instructor/substitute will make the correction in the attendance office.

1st Period	2nd Period	3rd Period	4th Period	5th Period	6th Period
UNV	UNV	PRESENT	UNV	UNV	UNV

All full day absences will be cleared first. If the student does not have a full day absence, then three (3) marks (period absences, early dismissals, tardiest) will be cleared in the order listed above. Attending a full four hours of Step-up will

COLTON HIGH SCHOOL

clear all full day absences, period absences, early dismissals first, and then tardies. At Step-up, tardies are cleared LAST after all other attendance marks are corrected.

CHRONIC AND HABITUAL TRUANCY

EC Section 48263.6: "Any pupil subject to compulsory full-time education or to compulsory continuation education who is absent from school without a valid excuse for ten percent or more of the school days in one school year, from the date of enrollment to the current date, is deemed a chronic truant.

EC Section 48262: "Any pupil is deemed a habitual truant who has been reported as a truant three or more times per school year."

Students who are chronically and/or habitually truant may be subject to the following possible consequences:

- A. Revocation of student parking permit
- B. Detention
- C. Saturday school (STEP-UP)
- D. SART: a meeting with the parent and student including an attendance contract
- E. DART: a meeting to review the student's current school placement, citation
- F. SARB: a meeting with school and law enforcement to determine parent/student consequences
- G. Referral to the San Bernardino County District Attorney's Office or probation
- H. Request for the parent to attend school with the student for one day, as well as any other consequences pursuant to the California Education and Penal Codes.
- I. EC Section 48260.5 allows the courts to suspend, restrict or delay a pupil's driving privilege pursuant to Section 13202.7 of the *Vehicle Code* for Chronic Truancy.

PARENT PENALTIES PER THE EDUCATION AND PENAL CODES

EC Section 48293 (a): Any parent, guardian, or other person having control or charge of any pupil who fails to comply with this chapter, unless excused or exempted there from, is guilty of an infraction and shall be punished as follows:

1st conviction = \$375 w/P&A 2nd conviction = \$750 w/P&A 3rd conviction = \$1,500 w/P&A

EC Section 48293 (c): The court may also order that the person convicted of the violation of subdivision (a) immediately enroll or re-enroll the pupil in the appropriate school or educational program and provide proof of enrollment to the court. **Willful violation of an order under this subdivision is punishable as civil contempt with a fine of up to one thousand dollars (\$1,000).**

TOMORROW'S LEADERS

Tomorrow's Leaders is for High School students who are enrolled in any of our high schools in grades 9 - 12, excluding Independent Study students. The program is designed to promote attendance, positive behavior, and overall GPA. The goal is to improve student performance, reinforce appropriate behaviors, and prepare our students to be responsible members of the future workforce. At the end of the school year, all eligible students will be entered into a drawing for various items/awards. There are several electronic items given away at this event, last year these items included 4K Ultra HDTVs, JBL portable Bluetooth speakers, Fujifilm cameras, Microsoft Xbox, wireless earphones, Sony PlayStation 4, gift cards, and \$500 scholarships. The Grand Prize was a BRAND NEW Chevrolet donated by Rotolo Chevrolet.

Students must meet the following eligibility requirements in order to participate in the Recognition Program:

1. Attendance Requirement: 97% attendance for the remainder of the school year
 - a. If a student is scheduled for 6 periods per day. At 100 days of school, the student would need:
 - i. No more than 3 days of absences

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- ii. No more than 10 tardies (of any type, 1 Truant = 1 period absence)
- iii. 3 Saturday School make-ups can be used towards your attendance rate
- 2. Behavior Requirement: no outside suspensions for the remainder of the school year
- 3. GPA Minimum Requirement: 2.8 cumulative weighted GPA
- 4. Enrollment Requirement: continuous enrollment in a district school during the entire contest period and at the time of drawing.
- 5. Only 11th and 12th graders are eligible for the grand prize.

****The 2023-2024 Tomorrow's Leaders competition requirements and prizes have yet to be determined. ****

Colton High School

Appendix



2023-2024

*Pursue excellence, **R**espect and embrace diversity, **I**nspire school spirit, **D**evelop enthusiasm for learning, **E**mpower one another*

COLTON HIGH SCHOOL

Colton High School Parent and Family Compact 2023- 2024

Our school philosophy as a comprehensive High School is that families, students, and school staff should work in partnership to help each student reach his/her potential. As partners we agree to the following:

As a student I will:

- Believe that I can learn and will learn.
- Come to class on time, ready to learn and with assignments completed.
- Set aside time every day to complete my homework.
- Know and follow the school and class rules.
- Follow the school's uniform dress code.
- Regularly talk to my parents and my teachers about my progress in school.
- Respect myself, my school, classmates, staff, and family.
- Ask for help when I need it and participate in tutoring as needed.
- Communicate with the school when I have a concern.
- utilize resources to understand material

Student signature

As a parent/guardian or family member I will:

- Talk to my child regularly about the value of education.
- Communicate with the school when I have a concern.
- Monitor TV viewing and make sure that my child reads every day.
- Monitor technology and social media use.
- Make sure that my child attends school every day, on time, and with homework completed.
- Support the school's discipline and uniform dress code.
- Monitor my child's progress in school.
- Make every effort to attend school events (ex. Parent-teacher conferences, Open House and Back-to-School Night).
- Ensure that my child gets adequate sleep, regular medical attention, and proper nutrition.
- Participate in school, home, and community-sponsored activities to meet my agreed-upon responsibility of 40 hours per year.
- Participate in shared decision making with school staff and other families for the benefit of students.
- Respect the school, staff, students, and families.

Family member signature

As a school team we will:

- Provide high-quality curriculum and instruction.
- Communicate high expectations for every student.
- Endeavor to motivate our students to learn.
- Teach and involve students in classes that are interesting and challenging.
- Participate in professional development opportunities that improve teaching and learning and support the formation of partnerships with families and the community.
- Enforce rules equitably and involve students in creating a warm and caring learning environment in the class.
- Communicate regularly with families about their child's progress in school through conferences, parent-teacher meetings, progress reports, and other available means.
- Provide reasonable opportunities for parents to volunteer and participate in their child's class, and observe activities.
- Provide assistance to families and students on what they can do to support their child's learning.
- Participate in shared decision making with other school staff and families for the benefit of students.
- Respect the school, staff, students, and families.
- Respond to parent/student questions within 48 hours.
- Update the gradebook regularly.
- refer student to educational online resources provided by school to assist in their learning
- provide reminders of 504 & SST students quarterly

Teacher signature

We make a commitment to work together to carry out this agreement. Signed on this _____ day of _____, 20____.

COLTON HIGH SCHOOL

Acuerdo de padres y familias de la escuela Preparatoria Colton 2023- 2024

La filosofía de nuestra escuela como una escuela preparatoria integral es que las familias, los estudiantes y el personal escolar deben trabajar en equipo para ayudar a cada estudiante a alcanzar su potencial. Como equipo, nos comprometemos a:

Como estudiante yo voy a:

- Creer que puedo aprender y hacer eso mismo.
- Llegar puntual a mi clase, listo para aprender y con las tareas completadas.
- Reservar tiempo a diario para hacer mi tarea.
- Saber y respetar toda regla escolar y del salón de clases.
- Seguir el código de vestimenta de la escuela.
- Hablar regularmente sobre mi desempeño escolar con mis padres y con mis maestros.
- Respetarme a mí mismo, a mi escuela, a mis compañeros, al personal escolar y a mi familia.
- Pedir ayuda cuando la necesite y participar en tutoría cuando sea necesario.

Firma del estudiante

Como padre/tutor o miembro de la familia yo voy a:

- Hablar regularmente con mi hijo sobre el gran valor que tiene la educación.
- Comunicarme con la escuela cuando tenga una inquietud.
- Supervisar lo que mi hijo ve en la televisión y asegurarme de que mi hijo lea diariamente. Supervisar el uso de la tecnología y de los medios sociales.
- Asegurarme de que mi hijo asista diariamente y puntualmente a clases y con su tarea completada.
- Apoyar la disciplina de la escuela y el código de vestimenta.
- Supervisar el desempeño académico de mi hijo en la escuela.
- Esforzarme por asistir a eventos escolares, como a las conferencias entre padres y maestros, Casa abierta (*Open House*) y Noche de regreso a clases (*Back-to-School-Night*).
- Asegurarme de que mi hijo duerma bien, tenga sus revisiones médicas necesarias y tenga una buena nutrición.
- Participar en actividades escolares, de la casa y de eventos patrocinados por la comunidad para cumplir con mi responsabilidad acordada de 40 horas al año.
- Participar en la toma conjunta de decisiones con el personal escolar y otras familias para el beneficio de los estudiantes.
- Respetar la escuela, al personal, a los estudiantes y a las familias.

Firma del miembro de la familia

Como equipo escolar vamos a:

- Proporcionar un currículo y enseñanza de alta calidad.
- Comunicarle las altas expectativas que tenemos para cada estudiante.
- Esforzarnos a motivar a los estudiantes a que aprendan.
- Enseñar e involucrar a los estudiantes en clases interesantes y desafiantes.
- Participar en capacitaciones profesionales que mejoren la enseñanza y el aprendizaje y apoyar el establecimiento de colaboraciones con las familias y la comunidad.
- Reforzar las reglas equitativamente e incluir a los estudiantes en la creación de un ambiente de aprendizaje cálido y solidario en clase.
- Comunicarnos regularmente con las familias sobre el desempeño del estudiante en la escuela, a través de conferencias, juntas entre padres y maestros, informes de progreso y otros medios disponibles.
- Ofrecer oportunidades razonables para que los padres puedan servir como voluntarios y participar y observar las actividades de la clase de su hijo.
- Brindar apoyo a las familias con lo que pueden hacer para apoyar el aprendizaje de su hijo.
- Participar en la toma conjunta de decisiones con el personal escolar y las familias para el beneficio de los estudiantes.
- Respetar la escuela, al personal, a los estudiantes y a las familias.
- Responder las preguntas de los padres/estudiantes dentro de 48 horas.
- Actualizar el registro de calificaciones regularmente.

Firma del maestro

Nos comprometemos a trabajar juntos para cumplir con este acuerdo. Firmado el _____ de _____ de 20____.

COLTON HIGH SCHOOL

Title 1 School-Level Parent and Family Engagement Policy Colton High School 2023-2024

May 2023

This Title 1 parental involvement policy was developed with input from Title 1 parents via discussion and review of past policy with ELAC and SSC. CHS has distributed the policy to parents of Title 1 students via the Student Handbook and posted on the school website. The policy describes the means for carrying out the following Title I parental involvement requirements (20 USC 6318 Section 1118(a)-(f) inclusive).

Involvement of Parents in the Title 1 Program

To involve parents in the title I program at Colton High School, the following practices have been established:

- The school convenes an annual meeting to inform parents of Title 1 students of the Title 1 requirements and their rights to be involved in the Title 1 program. (information distributed to students and parents at our annual Open House and posted on our school website)
- The school offers a flexible number of meetings for Title I parents through Open House, pastries with the principal, digital literacy classes and parent information nights.
- The school involves parents of Title 1 students in an organized, ongoing, and timely way, in the planning, review, and improvement of its Title 1 programs and the Title 1 Parental Involvement Policy. (annual review of policy at ELAC and SSC meetings)
- The school provides parents of Title 1 students with timely information about Title 1 programs (information posted on our school website and sharing information at parent meetings)
- The school provides parents of Title 1 students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (goals and progress toward goals reviewed at ELAC and SSC meetings)
- If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children

School Parent Compact

Our school distributes to parents of Title I students a school-parent compact. The compact which has been jointly developed with parents, outlines how parents, the entire school staff and students share the responsibility for improved student academic achievement. It also describes how the school and parents will develop partnerships to help children reach proficiency on the California Content Standards. The school-parent compact describes the following items in addition to items added by parents.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for their children's learning.
- The importance of ongoing communication between parents and teachers through at a minimum, annual parent-teacher conferences, frequent reports on student progress, access to staff, opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities. The compact was developed with parents via discussion and review of past policy with ELAC and SSC. It will be distributed to parents of Title 1 students via the Student Handbook, Open House, and posted on the school website.

Building Capacity for Involvement

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children via parent workshops and conferences.
- The school provides Title I parents materials and training is provided to help them work with their children to improve their children's achievement through parent workshops, digital literacy classes and parent information nights.
- With the assistance of Title I parents, the school educates staff members about the value of parent contributions and how to work with parents as equal partners through parent workshops, digital literacy classes and parent information nights.
- The school coordinates and integrates Title 1 parental involvement program with other programs and conducts other activities to encourage and support parents in more fully participating in the education of their children, such as parent workshops, digital literacy classes and parent information nights. School-wide meetings are conducted in English and Spanish.
- The school distributes information related to school and parent programs, meetings and other Title I to in a format and language that the parents understand in print and via telephone.
- The school provides support for parent involvement activities requested by Title I parents. Workshops are based on Parent feedback.

COLTON HIGH SCHOOL

Accessibility

Our school provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Parents attend our informational nights at the start of the school year to understand expectations for each grade level, college workshop events, pastries with the principal and Back to School Night. Information and school reports are provided in a format and language parents understand. A district translator provides her services to translate documents, meetings and phone messages as needed.

COLTON HIGH SCHOOL

Preparatoria Colton (CHS)

2023- 2024

Política de participación de padres y familiares de Título 1 a nivel escolar

Mayo 2023

Esta política de participación de padres del Título I fue desarrollada con las contribuciones de padres de Título I a través de conversaciones y revisión de la política anterior con ELAC y el SSC. CHS ha distribuido la política a los padres de alumnos de Título I a través del manual estudiantil y se publicó en la página web de la escuela. La política describe los medios para llevar a cabo los siguientes requisitos de participación de padres de Título I. [20 USC 6318 Sección 1118(a)-(f) inclusivo].

Participación de los padres en el programa de Título I

Se han establecido las siguientes prácticas para involucrar a los padres en el programa de Título I en la Preparatoria Colton:

- La escuela convoca una junta anual para informar a los padres de alumnos de Título I sobre los requisitos y el derecho que tienen de participar en el programa de Título I. (La información se distribuye a alumnos y padres de familia durante nuestra noche de visita a los salones anual y se publica en nuestro sitio web escolar.)
- La escuela ofrece una cantidad flexible de juntas para padres de Título I por medio de la noche de visita a los salones, junta de café con la directora, clases de lectoescritura digital y noches informáticas para los padres.
- La escuela incluye a los padres de alumnos de Título I en forma organizada, continua y oportuna en la planificación, revisión y mejoramiento de sus programas de Título I y de la política de participación de padres de Título I. (La revisión anual se realiza en las juntas de ELAC y SSC.)
- La escuela ofrece a los padres de alumnos de Título I con información puntual sobre programas de Título I (la información se publica en nuestra página web y se comparte información durante las juntas con los padres.)
- La escuela ofrece a los padres de alumnos de Título I con una explicación sobre el plan de estudios utilizado en la escuela, las evaluaciones utilizadas para medir el progreso estudiantil y los niveles de competencia que se espera que los alumnos logren (los objetivos y el progreso logrado hacia los objetivos se revisan durante las juntas de ELAC y SSC.)
- Si los padres de alumnos de Título I lo solicitan, la escuela proporciona oportunidades de tener juntas regulares que permite a los padres participar en decisiones relacionadas a la educación de sus hijos.

Acuerdo escolar de padres

Nuestra escuela distribuye a los padres de alumnos de Título I un acuerdo escolar de padres. El acuerdo, que ha sido desarrollado conjuntamente con los padres, explica como los padres, el personal escolar y los alumnos comparten la responsabilidad para mejorar el desempeño académico de los alumnos. También describe como la escuela y los padres desarrollarán relaciones para ayudar a los alumnos alcanzar competencia en las normas de contenido de California. El acuerdo entre la escuela y los padres describe los siguientes artículos además de los artículos añadidos por los padres:

- La responsabilidad de la escuela de proporcionar un plan de estudios e instrucción de alta calidad.
- La manera en que los padres serán responsables por el aprendizaje de sus hijos.
- La importancia de la comunicación continua entre padres y maestros a través de, por lo menos, conferencias anuales entre padres y maestros, informes frecuentes sobre el progreso académico de alumnos, acceso al personal, oportunidades para los padres de servir como voluntarios y participar en la clase de su hijo/a y oportunidades para observar las actividades del salón de clases. El acuerdo se desarrolló conjuntamente con los padres por medio de conversaciones y la revisión de la política anterior con ELAC y SSC. Se distribuirá a los padres de alumnos de Título I por medio del manual estudiantil, la noche de visita a los salones y se publica en el sitio web de la escuela.

Construyendo capacitación para participación

- La escuela proporciona a los padres de Título I ayuda para entender las normas estatales de contenido académico, las evaluaciones y como medir y mejorar la capacitación de sus niños por medio de talleres para padres y conferencias.
- La escuela proporciona a los padres de Título I con materiales y se proporciona entrenamiento para ayudarles a trabajar con sus hijos para mejorar el rendimiento de sus hijos por medio de talleres para padres, clases de lectoescritura digital y noches informáticas para padres.
- Con la ayuda de padres de Título I, la escuela educa al personal sobre el valor de las contribuciones de los padres y sobre cómo trabajar con los padres como colaboradores igualitarios mediante talleres para padres, clases de lectoescritura digital y noches informáticas para padres.
- La escuela coordina e integra el programa de participación de padres de Título I con otros programas y lleva a cabo otras actividades para animar y apoyar a los padres a participar más plenamente en la educación de sus hijos, tales como talleres para padres clases de lectoescritura digital y noches informáticas para padres. Las juntas a nivel escolar se llevan a cabo en inglés y en español.

COLTON HIGH SCHOOL

- La escuela distribuye información relacionada con la escuela y programas de padres, juntas y otras actividades de Título I en una forma e idioma que los padres entienden por escrito y por teléfono.
- La escuela proporciona apoyo para actividades de participación de los padres, solicitadas por los padres de Título I. Los talleres ofrecidos se programan en base a sugerencias de los padres.

Accesibilidad

Nuestra escuela proporciona oportunidades para la participación de todos los padres de Título I, incluyendo padres con capacitación limitada de inglés, padres con discapacidades y padres de alumnos migratorios. Los padres asisten a nuestras noches informativas al comienzo de año escolar para entender las expectativas para cada nivel de grado, eventos de talleres universitarios, café con la directora y la noche de regreso a clases. La información y los reportes escolares son proporcionados en un formato e idioma que los padres entienden. Un intérprete/traductor del distrito ofrece sus servicios para traducir documentos, juntas y enviar mensajes telefónicos según sean necesarios.

COLTON HIGH SCHOOL

CHS PBIS Referral Form for Tier II Interventions

Date: _____

Student Name _____	Referrer's Name: _____
Grade: _____	Relationship to Student: _____
ID#: _____	
Reason for Referral:	
Where do these behaviors occur?	
With whom do these behaviors occur?	
What happens after these behaviors occur (consequence/result)?	
Why do you think these behaviors occur?	What other strategies have been tried or are in place? Have you been successful in reaching parents?
Other reasons to consider student for membership (divorce, social issues, etc....)	

For PBIS Team Use Only

Date Reviewed by team: _____

Number/Type of Majors: (SWIS DATA)	
Violent offenses:	
GPA/Grade Summary: _____ (Attach grade summary)	
IEP? Y N	Review Y N of visits: (ZANGLE)
Additional Notes:	
Accepted _____ Wait List (review date: _____)	
Denied _____	
Referrer Notified/Date: _____	

COLTON HIGH SCHOOL

What Happens When a Student Needs a Chromebook?	
Students will visit the dedicated location on campus for chromebook related issues. On most campuses this will be the library, but may vary by site. Each site will have dedicated carts with loaner devices.	
Chromebook needs repair	<ul style="list-style-type: none"> • Student takes chromebook to library (or dedicated location) • Staff does initial troubleshooting <ul style="list-style-type: none"> ◦ Device either fixed or given to IT for repair ◦ Information is noted in student's account in Destiny • Student checks out loaner chromebook <ul style="list-style-type: none"> ◦ Student is told when to check back, or to watch email for message • When service complete student is notified and will exchange loaner chromebook for their device or a replacement
Student did not bring device to school	<ul style="list-style-type: none"> • Go to library (or dedicated location) to check out loaner chromebook <ul style="list-style-type: none"> ◦ Checked out in Destiny and student is financially responsible for all devices checked out ◦ Loaner devices will have identifying labels • Student will return the device as soon as possible--sites will determine location and best time. (It may be only in morning or afternoon depending on site needs.) • Students repeatedly needing to borrow devices will have discussion with library staff, counselor, or admin as appropriate to address the issue.
Device needs charging	<p>If there are enough extra chargers, those teachers that would like to have a few chargers in their classrooms may be accommodated</p> <p>There should be charging stations on campuses for students to use during non-instructional periods. For example during lunch or before school in the library or other common areas. (When safety protocols allow.)</p> <p>Students may take devices to the library (or dedicated location) and leave their device plugged in to allow staff to determine if there is an issue with the battery. Students will check out a loaner chromebook to use in the meantime. Students will return during a passing period or other non-instructional period for their device.</p>

Colton Joint Unified School

District Communications



2023-2024

*Pursue excellence, **R**espect and embrace diversity, **I**nspire school spirit, **D**evelop enthusiasm for learning, **E**mpower one another*

2023-2024 (Final)

CJUSD 2023-24 Academic Calendar

July 2023						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023						
Su	M	Tu	W	Th	F	Sa
					6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
Su	M	Tu	W	Th	F	Sa
				1	2	3
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
Su	M	Tu	W	Th	F	Sa
						1
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

January 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

April 2024						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Perpetual Calendar Template

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Staff Days	
Jul 13	Certificated Staff <i>Returns</i> (197 days)
Jul 31	Certificated Staff <i>Returns</i> (185 days)
Jul 31	Teacher PREP Day (Non-student day)
Aug 01	Teacher COLLAB Day (Non-student day)
Aug 02	Teacher PREP Day (Non-student day)
Nov 27	CJUSD <i>Returns</i> from Thanksgiving Break
Dec 15	Teacher PREP Day (Non-student day)
Jan 08	Teachers <i>Return</i> from Winter Break and Collab Day
Quarter/Semester Days	
Aug 03	CJUSD First Day of School
Aug 03	Semester 1 / 1st Quarter begins
Oct 06	1st Quarter Ends (46 days)
Oct 09	2nd Quarter begins
Dec 14	Semester 1 / 2nd Quarter ends (43 days)
Jan 9	Students <i>Return</i> from Winter Break
Jan 09	Semester 2 / 3rd Quarter begins
Mar 15	3rd Quarter ends (46 days)
Apr 1	4th Quarter begins
Apr 1	CJUSD <i>Returns</i> from Thanksgiving Break
Jun 03	Minimum Day - Last Day of School
Jun 03	Semester 2 / 4th Quarter ends (45 days)
Grades 7-12 FINALS	
Dec 12-14	Grades 7-12 Finals
May 30-June 3	Grades 7-12 Finals
Minimum Days	
Oct 9-13	Minimum Days - Parent/Teacher Conferences (TK - 8)
Mar 12-15	Minimum Days - Parent/Teacher Conferences (TK -6)
Apr 2-5	Minimum Days - Parent/Teacher Conferences (7-8)
Jun 03	Minimum Day - Last Day of School
Holidays/Recess Breaks	
Jul 04	Independence Day - Holiday
Sep 04	Labor Day - Holiday
Nov 10	Veteran's Day - Holiday
Nov 20-24	Thanksgiving Break - Recess Days
Nov 23	Thanksgiving Day - Holiday
Dec 15-Jan 9	Winter Break for Students
Dec 18-Jan 5	Winter Break for Teachers
Dec 25	Christmas Day - Holiday
Jan 01	New Year's Day - Holiday
Jan 15	Martin Luther King Jr. Day - Holiday
Feb 16	Lincoln's Birthday - Holiday (CJUSD Observed)
Feb 19	President's Day - Holiday
Mar 18-29	Spring Break
May 27	Memorial Day - Holiday
Wednesdays - Student Minimum Days	

